

**Rural Municipality of Kinkora  
Regular Meeting of Council  
September 27, 2021**

**Present:** Mayor Robert Duffy, Councilors Lesley Cousins, Harrison Duffy, Amanda Dwyer, Andrew McCarville, Marisa McNeill, and Roger Shea

**Meeting Chair:** Mayor Robert Duffy

**Meeting Recorder:** CAO Tina Harvey

- 
1. **Call to Order:** 7:00 pm
  
  2. **Reminder of the Code of Conduct and Conflict of Interest bylaws and that the meeting is recorded.** Mayor Duffy thanked all councilors for attending this evening's Covid Warrior Coin awards ceremony and welcomed members of the public.
  
  3. **Review/Additions to the Agenda**
  
  4. **Approval of Agenda**

**MOTION:** Moved by Andrew McCarville and seconded by Marisa McNeill *"to approve the agenda for the September 27<sup>th</sup> meeting"*. All in favour. Motion carried.

5. **Public Presentations – none**
  
6. **Review/Approval of Minutes**

**Regular Meeting – August 23, 2021**

**MOTION:** Moved by Lesley Cousins and seconded by Harrison Duffy *"to approve the minutes from the regular meeting of council on August 23rd."* All in favour. Motion carried.

**Closed Meeting – September 8, 2021**

**MOTION:** Moved by Marisa McNeill and seconded by Amanda Dwyer *"to approve the minutes from the closed meeting of September 8th."* All in favour. Motion carried.

**Public Rezoning Meeting – September 9, 2021**

**MOTION:** Moved by Andrew McCarville and seconded by Lesley Cousins *"to approve the minutes of the public rezoning meeting of September 9<sup>th</sup>, 2021."* All in favour. Motion carried.

**Special Meeting – September 14, 2021**

**MOTION:** Moved by Harrison Duffy and seconded by Marisa McNeill *"to approve the minutes of the special meeting of September 14<sup>th</sup>, 2021."* All in favour. Motion carried.

**Special Meeting – September 15, 2021**

**MOTION:** Moved by Lesley Cousins and seconded by Harrison Duffy *“to approve the minutes from the special meeting of September 15<sup>th</sup>, 2021.”* All in favour. Motion carried.

**7. Business Arising from the Minutes**

**Bylaw Officer – CARRY FORWARD**

**8. Correspondence**

**Mandy Macleod Thank You** – Thank you card from Mandy Macleod for selecting her as the recipient of the 2021 Rural Municipality of Kinkora Bursary

**9. Reports**

**a) Fire Department** – no report

**b) KABC** – verbal report from Roger Shea

KABC met on September 16<sup>th</sup> and had five members in attendance. John Keefe and Wayne Jay have resigned. KABC will reach out to the two other candidates who put their names forward, Leo Flood and Colton Dawson, and see if they are still interested in joining KABC. Planning Board chair Amanda Dwyer had asked about a joint meeting with the planning board and KABC. KABC Chair Andrew McCardle and Len Keefe will take the lead on that. As of September 16<sup>th</sup>, there were four lots remaining in the Johnston Subdivision, and as of today there is strong interest in two of those lots, which would leave only two. KABC is still undecided about what to do with the large R4 lot. KABC will be generating a letter to property owners in the Johnston Subdivision to support the covenant that states that property owners must build within two years of purchasing a lot. Andrew McCardle and Len Keefe will be taking this on. Another discussion regarding covenants dealt with on-site construction versus portable. Realtor Corey Ross has a drone video of the village that KABC would like put on their page on the municipal website. Roger Shea will obtain that from Corey and Andrew McCardle and Len Keefe will provide the wording. KABC currently has close to \$100,000 in the bank.

**c) Administrator** – written report from CAO Tina Harvey attached

- 1. Maritime Electric LED Replacement** – CAO to request a photo of the two choices in LED lights for the replacement. Council suggested perhaps six-foot arms might be a good choice.
- 2. County Line Courier** – Council agreed to put an ad in the Remembrance Day issue

### 3. Bills for Approval

**MOTION:** Moved by Marisa McNeill and seconded by Amanda Dwyer *“to approve paying the bills as listed.”* All in favour. Motion carried.

- d) **Finance** – verbal report from Roger Shea  
Updated financial documents attached. We are six months into the budget year and it is a good time to look at revenue input versus expense output. One spot to cut expense, if need be, would be snow clearing. Council has to decide if clearing the sidewalks this winter is going to move forward.
- e) **Facility** – verbal report from Roger Shea  
Councilor Shea pointed out that he is very impressed with how the facility is looking and noted that he has been absent for almost three months. He asked if, going forward, council would consider another member to take the lead on the Facility and Public Property portfolio. With council’s approval Harrison Duffy agreed to take on the role of Chair, with Andrew McCarville acting as Deputy Chair. One outstanding issue is with the roof leaking at times and Fitz and Snow will be contacted again regarding that.
- f) **Sewer and Utility** – verbal report from Andrew McCarville  
The municipality has an updated map of the complete sewer system that was done by WSP. Former councilor Andrew McCardle got a copy of a flushing tender from the Town of Kensington when he was sewer chair and we will be using that template for our flushing tender. This will be going out shortly and we should be able to have the complete system done over three years. New sewer invoices will be going out in October.
- g) **Parks, Recreation and Youth** – written report from Harrison Duffy attached
- h) **Events** – written report from Lesley Cousins attached  
In addition, the Pot of Gold will be making another donation to a community group shortly. This will be to the Kinkora CWL.
- i) **Daycare** – verbal report from Marisa McNeill  
  
We are still waiting on word about designation; this was pushed back due to the rollout of the Pre-K funding. We have hired one more staff member.
- j) **Planning Board**– verbal report from Amanda Dwyer  
  
We are looking to have a planning board meeting prior to the October council meeting, and will set up a joint meeting with KABC. We did have the public rezoning meeting and two special meetings for the rezoning. CAO informed council that Development Officer Derek French has put council’s decision regarding the rezoning on the PEI Planning Decisions website and we are about one week into the 21-day appeal period.

## 10. New Business

### (a) Sewer Utility Bylaw – Second reading, approval and adoption of the bylaw

**MOTION:** Moved by Roger Shea and seconded by Marisa McNeill *“that the bylaw be read a second time.”* All in favour. Motion carried.

**MOTION:** Moved by Marisa McNeill and seconded by Harrison Duffy *“that second reading of the bylaw be approved.”* All in favour. Motion carried.

**MOTION:** Moved by Amanda Dwyer and seconded by Lesley Cousins *“to adopt the Sewer Utility Bylaw.”* All in favour. Motion carried.

### (b) Inter-Municipal Services Bylaw – Second reading, approval and adoption of the bylaw to enable the municipality to share an Emergency Management Plan with the Rural Municipality of Bedeque.

**MOTION:** Moved by Harrison Duffy and seconded by Andrew McCarville *“that the Inter-Municipal Services Bylaw be read a second time.”* All in favour. Motion carried.

**MOTION:** Moved by Marisa McNeill and seconded by Lesley Cousins *“to approve second reading of the Inter-Municipal Services Bylaw.”* All in favour. Motion carried.

**MOTION:** Moved by Harrison Duffy and seconded by Amanda Dwyer *“to adopt the Inter-Municipal Services Bylaw.”* All in favour. Motion carried.

### (c) Bylaw to Repeal the Animal Control Bylaw – Second reading, approval and adoption

**MOTION:** Moved by Andrew McCarville and seconded by Lesley Cousins *“that the Bylaw to Repeal the Animal Control Bylaw be read a second time.”* All in favour. Motion carried.

**MOTION:** Moved by Marisa McNeill and seconded by Amanda Dwyer *“that second reading be approved.”* All in favour. Motion carried.

**MOTION:** Moved by Harrison Duffy and seconded by Lesley Cousins *“to adopt the Bylaw to Repeal the Animal Control Bylaw.”* All in favour. Motion carried.

### (d) Procedural Bylaw – First reading and approval

Notice was given at the previous council meeting in August that a change to the minimum committee size was to be made. At the same time, changes suggested by Municipal Affairs in keeping with the MGA were also made. CAO went over these changes and everybody received a copy of the new bylaw.

**MOTION:** Moved by Andrew McCarville and seconded by Lesley Cousins *“that the Procedural Bylaw be read a first time.”* All in favour. Motion carried.

**MOTION:** Moved by Harrison Duffy and seconded by Marisa McNeill *“to approve first reading of the Procedural Bylaw.”* All in favour. Motion carried.

(e) **Purchase of government land** – With only a few lots left in the Johnston Subdivision, KABC has been looking at other land north of the municipality. Mayor Duffy had spoken to MLA Jamie Fox about the possibility of the community purchasing government land north of the elementary school. A letter has to be sent to the Department of Lands outlining the intended use of the land and all specifics.

**MOTION:** Moved by Andrew McCarville and seconded by Amanda Dwyer *“to draft a letter to the Department of Lands regarding the possible purchase of land north of the elementary school.”* All in favour. Motion carried.

**11. Old Business/Carry Forward Items**

(a) **Bylaw Enforcement** – Dealt with under Business Arising

**12. Date of Next Meeting** – Monday, October 25, 2021 at 7 pm

**13. Adjournment**

**MOTION:** Moved by Lesley Cousins and seconded by Harrison Duffy *“to adjourn the meeting at 7:57 pm.”* All in favour. Motion carried.



\_\_\_\_\_

Mayor

Oct 25/2021

Date



\_\_\_\_\_

Chief Administrative Officer

Oct 25/2021

Date

**CAO's Report – September 27, 2021**

**Speeding** – Speeding has once again become an issue in the community and we have had concern expressed from several residents. A file has been opened with the RCMP regarding speeding and passing on double solid lines within the village. They were in the municipality several days last week.

**ICIP UV Chamber Upgrade Project** – The first progress report was submitted to the Infrastructure Secretariat for the UV Chamber Upgrade Project. These reports are sent out and must be submitted quarterly. The only item the municipality had to report at this time was that an agreement was signed with WSP to provide the engineering services for the project.

**Maritime Electric LED Replacement** – The municipality has been selected to convert all non-LED lights to LED lights in 2022 under one of Maritime Electric's capital programs. This will result in a lower monthly rental fee. The municipality must decide on either long and narrow lights or short and wide, and if any change in arm length is wanted.

**County Line Courier – Remembrance Day Ad** – Although council decided not to do advertising in special issues, they did choose to put an ad in last year's County Line Courier Remembrance Day issue. Would council like to be included again this year? A 2 ¼" square ad will be \$65 plus HST, the same as last year.

**Bills for Approval:**

**Elite Plumbing and Heating** - \$760.15

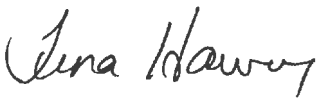
**Greenfoot Energy Solutions (Service-Yeti)** - \$1322.50

**WSP** - \$1681.88

**BDO** - \$12129.05

**BDO** - \$3047.50

**BDO** - \$2011.35



**Tina Harvey**

**Chief Administrative Officer**

# RURAL MUNICIPALITY OF KINKORA

## SUMMARY OF OPERATING REVENUE AND EXPENSES

Figures to September 24, 2021

MUNICIPALITY OPERATING REVENUE	Projected					To Date	%
	21-22 Budget	1st Quarter	July	August	September		
Assessable municipal property taxes	\$ 113,927.00	\$ 29,583.00	\$ 9,861.00	\$ 9,861.00	\$ 9,861.00	\$ 59,166.00	51.9
Equalization grant	\$ 53,802.00	\$ 13,450.50	\$ 4,483.50	\$ 4,483.50	\$ 4,483.50	\$ 26,901.00	50.0
Municipal Capital Expenditure Grant	\$ 16,000.00		\$ -	\$ -	\$ -	\$ -	0.0
Events - Regular and Special	\$ 235,100.00	\$ 51,065.16	\$ 9,472.08	\$ 10,263.08	\$ 7,613.54	\$ 78,413.86	33.4
Other Income (Donations, permits, etc.)	\$ 5,000.00	\$ 2,460.00	\$ -	\$ 500.00	\$ 300.00	\$ 3,260.00	65.2
Multiplex Board Signage	\$ 10,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
<b>Total Operating Revenue</b>	<b>\$ 434,229.00</b>	<b>\$ 96,558.66</b>	<b>\$ 23,816.58</b>	<b>\$ 25,107.58</b>	<b>\$ 22,258.04</b>	<b>\$ 167,740.86</b>	<b>38.6</b>

## MUNICIPALITY OPERATING EXPENSES

Administration	\$ 160,000.00	\$ 39,333.86	\$ 8,737.04	\$ 7,984.55	\$ 9,006.86	\$ 65,062.31	40.7
Events	\$ 170,776.00	\$ 33,311.70	\$ 7,255.68	\$ 7,006.35	\$ 2,543.96	\$ 50,117.69	29.3
Facility and Public Property	\$ 87,100.00	\$ 17,212.24	\$ 3,324.35	\$ 3,612.47	\$ 89.32	\$ 24,238.38	27.8
Parks and Recreation	\$ 9,000.00	\$ 275.00	\$ -	\$ -	\$ -	\$ 275.00	3.1
Emergency Measures	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Reserve Funds	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
<b>Total Operating Expenses</b>	<b>\$ 431,376.00</b>	<b>\$ 90,132.80</b>	<b>\$ 19,317.07</b>	<b>\$ 18,603.37</b>	<b>\$ 11,640.14</b>	<b>\$ 139,693.38</b>	<b>32.4</b>
<b>NET OPERATING SURPLUS</b>	<b>\$ 2,853.00</b>	<b>\$ 6,425.86</b>	<b>\$ 4,499.51</b>	<b>\$ 6,504.21</b>	<b>\$ 10,617.90</b>	<b>\$ 28,047.48</b>	

## UTILITY OPERATING REVENUE

Flat rate sewer fees	\$ 82,000.00	\$ 41,177.57	\$ -	\$ -	\$ -	\$ 41,177.57	50.2
<b>UTILITY OPERATING EXPENSES</b>							
Sewer	\$ 82,000.00	\$ 26,274.08	\$ 3,565.71	\$ 2,074.12	\$ 1,305.99	\$ 33,219.90	40.5

## NET OPERATING SURPLUS - UTILITY

	\$ -	\$ 14,903.49	\$ 3,565.71	\$ 2,074.12	\$ -	\$ 7,957.67	
--	------	--------------	-------------	-------------	------	-------------	--

<b>MUNICIPALITY OPERATING EXPENSES</b>		<b>21-22 Budget</b>	<b>1st Quarter</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>To Date</b>	<b>%</b>
<b>Administration</b>								
Advertising	\$ 5,000.00	\$ 218.22	\$ 551.24	\$ -	\$ 72.74	\$ 842.20	\$ 16.8	
Donations	\$ 1,500.00	\$ 850.00	\$ -	\$ -	\$ -	\$ 850.00	\$ 56.7	
Dues/Grants	\$ 1,000.00	\$ 748.57	\$ -	\$ 50.00	\$ -	\$ 798.57	\$ 79.9	
Accounting Fees	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
Insurance	\$ 7,000.00	\$ 6,613.43	\$ -	\$ -	\$ -	\$ 6,613.43	\$ 94.5	
Interest on Loans	\$ 18,000.00	\$ 4,819.06	\$ 1,558.61	\$ 1,603.78	\$ 1,597.16	\$ 9,578.61	\$ 53.2	
Office Supplies	\$ 2,500.00	\$ 592.63	\$ 301.95	\$ 51.61	\$ 83.38	\$ 1,029.57	\$ 41.2	
Debit Machine	\$ 800.00	\$ 90.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 180.00	\$ 22.5	
Professional Fees	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
Library	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
Travel	\$ 1,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
Wages	\$ 42,000.00	\$ 6,696.51	\$ 1,933.28	\$ 1,933.28	\$ 2,899.92	\$ 13,462.99	\$ 32.1	
Community Programs (Black Fly)	\$ 7,200.00	\$ 5,722.23	\$ -	\$ -	\$ -	\$ 5,722.23	\$ 79.5	
Bank Charges	\$ 900.00	\$ 142.50	\$ 47.50	\$ 47.50	\$ 47.50	\$ 285.00	\$ 31.7	
Honorariums	\$ 3,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
Training	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
Internet and Phone	\$ 2,500.00	\$ 565.31	\$ 187.75	\$ 186.84	\$ 188.01	\$ 1,127.91	\$ 45.1	
Website	\$ 1,000.00	\$ 38.50	\$ -	\$ -	\$ -	\$ 38.50	\$ 3.9	
Fire Dues	\$ 24,000.00	\$ 6,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 12,000.00	\$ 50.0	
Accounting Software	\$ 1,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
Loan Repayment	\$ 26,000.00	\$ 6,236.90	\$ 2,126.71	\$ 2,081.54	\$ 2,088.15	\$ 12,533.30	\$ 48.2	
<b>Total</b>	<b>\$ 160,000.00</b>	<b>\$ 39,333.86</b>	<b>\$ 8,737.04</b>	<b>\$ 7,984.55</b>	<b>\$ 9,006.86</b>	<b>\$ 65,062.31</b>	<b>\$ 40.7</b>	

<b>Facility and Public Property</b>								
Property Tax	\$ 2,000.00	\$ 1,016.20	\$ -	\$ 1,016.18	\$ -	\$ 2,032.38	\$ 101.6	
Snow Removal	\$ 28,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
Repairs and Maintenance	\$ 15,000.00	\$ 9,697.62	\$ 89.32	\$ 89.32	\$ 89.32	\$ 9,965.58	\$ 66.4	
Utilities	\$ 26,000.00	\$ 4,177.99	\$ 1,394.62	\$ 1,304.58	\$ -	\$ 6,877.19	\$ 26.5	
Landscaping	\$ 5,600.00	\$ 220.00	\$ 1,112.00	\$ 497.39	\$ -	\$ 1,829.39	\$ 32.7	
Cleaning and Supplies	\$ 10,000.00	\$ 2,100.43	\$ 728.41	\$ 705.00	\$ -	\$ 3,533.84	\$ 35.3	
<b>Total</b>	<b>\$ 87,100.00</b>	<b>\$ 17,212.24</b>	<b>\$ 3,324.35</b>	<b>\$ 3,612.47</b>	<b>\$ 89.32</b>	<b>\$ 24,238.38</b>	<b>\$ 27.8</b>	





<b>MUNICIPALITY OPERATING EXPENSES</b>		<b>21-22 Budget</b>	<b>1st Quarter</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>To Date</b>	<b>%</b>
<b>Sewer</b>								
Administration	\$ 14,000.00	\$ 3,179.82	\$ 894.08	\$ 943.61	\$ 1,159.95	\$ 6,177.46	<b>44.1</b>	
Bank Fees	\$ 300.00	\$ 57.00	\$ 19.00	\$ 19.00	\$ 19.00	\$ 114.00	<b>38.0</b>	
Accounting Fees	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	<b>0.0</b>	
Contribution to Reserve Fund	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	<b>0.0</b>	
Interest on Debt	\$ 5,000.00	\$ 1,512.24	\$ -	\$ -	\$ -	\$ 1,512.24	<b>30.2</b>	
Debit Machine	\$ 800.00	\$ 201.35	\$ 63.86	\$ 64.25	\$ 64.37	\$ 393.83	<b>49.2</b>	
Repairs and Maintenance	\$ 18,100.00	\$ 8,832.83	\$ 2,336.01	\$ 850.00	\$ -	\$ 12,018.84	<b>66.4</b>	
Supplies	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	<b>0.0</b>	
Internet and Phone	\$ 800.00	\$ 188.45	\$ 62.59	\$ 62.28	\$ 62.67	\$ 375.99	<b>47.0</b>	
Electricity	\$ 4,000.00	\$ 839.99	\$ 190.17	\$ 134.98	\$ -	\$ 1,165.14	<b>29.1</b>	
Loan Repayment	\$ 26,000.00	\$ 11,462.40	\$ -	\$ -	\$ -	\$ 11,462.40	<b>44.1</b>	
<b>Total</b>	<b>\$ 82,000.00</b>	<b>\$ 26,274.08</b>	<b>\$ 3,565.71</b>	<b>\$ 2,074.12</b>	<b>\$ 1,305.99</b>	<b>\$ 33,219.90</b>	<b>40.5</b>	

**Community/Fire/Sewer Loan Payments May 2021 to September 2021**

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
07-Apr-21	13041-020345046770	Sewer/Lagoon Financing	\$ 92,089.68	\$ 9,285.37	\$ 915.76	\$ 10,201.13	\$ 38,918.01
30-Apr-21	13041-020507609570	Replenish-Upgrade Sewer	\$ 46,464.28	\$ 2,177.03	\$ 596.48	\$ 2,773.51	\$ 32,001.19
		<b>Sewer - April</b>		<b>\$ 11,462.40</b>	<b>\$ 1,512.24</b>	<b>\$ 12,974.64</b>	<b>\$ 70,919.20</b>
<b>These payments are only twice a year, next will be in October 2021</b>							

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
03-May-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 706.21	\$ 43.06	\$ 749.27	\$ 33,222.67
05-May-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 327.46	\$ 171.33	\$ 498.79	\$ 75,471.94
06-May-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,656.69	\$ 280.86	\$ 2,937.55	\$ 139,725.08
10-May-21	13041-020505215078	Upgrade to Kinkora Place	\$ 166,224.79	\$ 783.17	\$ 433.92	\$ 1,217.09	\$ 136,341.59
17-May-21	13041-020597318677	Sidewalk/Sewer	\$ 325,000.00	\$ 1,003.19	\$ 966.25	\$ 1,969.44	\$ 292,899.13
		<b>Community - May</b>		<b>\$ 2,113.82</b>	<b>\$ 1,571.50</b>	<b>\$ 3,685.32</b>	<b>\$ 504,712.66</b>
		<b>Fire Department - May</b>		<b>\$ 3,362.90</b>	<b>\$ 323.92</b>	<b>\$ 3,686.82</b>	<b>\$ 172,947.75</b>

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
01-Jun-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 694.81	\$ 54.46	\$ 749.27	\$ 32,527.86
07-Jun-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 322.52	\$ 176.27	\$ 498.79	\$ 75,149.42
07-Jun-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,652.74	\$ 284.81	\$ 2,937.55	\$ 137,072.34
10-Jun-21	13041-020505215078	Upgrade to Kinkora Place	\$ 166,224.79	\$ 771.27	\$ 445.82	\$ 1,217.09	\$ 135,570.32
15-Jun-21	13041-020597318677	Sidewalk/Sewer	\$ 325,000.00	\$ 974.39	\$ 995.05	\$ 1,969.44	\$ 291,924.74
		<b>Community - June</b>		<b>\$ 2,068.18</b>	<b>\$ 1,617.14</b>	<b>\$ 3,685.32</b>	<b>\$ 502,644.48</b>
		<b>Fire Department - June</b>		<b>\$ 3,347.55</b>	<b>\$ 339.27</b>	<b>\$ 3,686.82</b>	<b>\$ 169,600.20</b>

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
02-Jul-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 697.67	\$ 51.60	\$ 749.27	\$ 31,830.19
05-Jul-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 328.93	\$ 169.86	\$ 498.79	\$ 74,820.49
06-Jul-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,667.16	\$ 270.39	\$ 2,937.55	\$ 134,405.18
12-Jul-21	13041-020505215078	Upgrade to Kinkora Place	\$ 166,224.79	\$ 788.09	\$ 429.00	\$ 1,217.09	\$ 134,782.23
15-Jul-21	13041-020597318677	Sidewalk/Sewer	\$ 325,000.00	\$ 1,009.69	\$ 959.75	\$ 1,969.44	\$ 290,915.05
		<b>Community - July</b>		<b>\$ 2,126.71</b>	<b>\$ 1,558.61</b>	<b>\$ 3,685.32</b>	<b>\$ 500,517.77</b>
		<b>Fire Department - July</b>		<b>\$ 3,364.83</b>	<b>\$ 321.99</b>	<b>\$ 3,686.82</b>	<b>\$ 166,235.37</b>

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
02-Aug-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 697.09	\$ 52.18	\$ 749.27	\$ 31,133.10
05-Aug-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 324.04	\$ 174.75	\$ 498.79	\$ 74,496.45
06-Aug-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,663.58	\$ 273.97	\$ 2,937.55	\$ 131,741.60
10-Aug-21	13041-020505215078	Upgrade to Kinkora Place	\$ 166,224.79	\$ 776.37	\$ 440.72	\$ 1,217.09	\$ 134,005.86
16-Aug-21	13041-020597318677	Sidewalk/Sewer	\$ 325,000.00	\$ 981.13	\$ 988.31	\$ 1,969.44	\$ 289,933.92
		<b>Community - August</b>		<b>\$ 2,081.54</b>	<b>\$ 1,603.78</b>	<b>\$ 3,685.32</b>	<b>\$ 498,436.23</b>
		<b>Fire Department - August</b>		<b>\$ 3,360.67</b>	<b>\$ 326.15</b>	<b>\$ 3,686.82</b>	<b>\$ 162,874.70</b>

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
01-Sep-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 698.24	\$ 51.03	\$ 749.27	\$ 30,434.86
07-Sep-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 324.78	\$ 174.00	\$ 498.79	\$ 74,171.67
07-Sep-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,669.01	\$ 268.54	\$ 2,937.55	\$ 129,072.59
10-Sep-21	13041-020505215078	Upgrade to Kinkora Place	\$ 166,224.79	\$ 778.91	\$ 438.18	\$ 1,217.09	\$ 133,226.95
15-Sep-21	13041-020597318677	Sidewalk/Sewer	\$ 325,000.00	\$ 984.46	\$ 984.98	\$ 1,969.44	\$ 288,949.46
		<b>Community - September</b>		<b>\$ 2,088.15</b>	<b>\$ 1,597.16</b>	<b>\$ 3,685.32</b>	<b>\$ 496,348.08</b>
		<b>Fire Department - September</b>		<b>\$ 3,367.25</b>	<b>\$ 319.57</b>	<b>\$ 3,686.82</b>	<b>\$ 159,507.45</b>

## Parks & Recreation Report

September 27, 2021

- Projects are at a standstill as we wait for RFPs to be completed and released, Trent Williams, the Project Manager is responsible for completing this, and I am expecting some movement next week. The Heritage Park committee, who consists of Janice Keefe, Leonard Keefe, Georgie Smith, and myself. We have met with Trent to discuss our wants and needs for Heritage Park all of which has been addressed and will be included in the RFP's.

The Daycare Playground committee, who consists of Megan Drummond, Tina Harvey, and myself, have also met with Trent Williams to map out and plan the daycare playground layout. We agreed on a final plan and are waiting for RFPs to be completed and released so work can soon begin.

- The Fenced in area for the Daycare playground has been installed and completed, we were unable to incorporate the use of the tree line in the play area due to time sensitivity and budget concerns; however the ability to utilize and clean up that area of the property is still a possibility at a later time.
- It was brought to my attention by another councilor, and a resident that the pathway between the Ballfield and High School has been seeing some disruptive ATV and Dirt bike Traffic. It was agreed that we would install a chain link fence at the west end of the pathway stopping all motored traffic, the fence will have a break in it to allow foot traffic from high school students. Eastern Fence is going to install this fence.

## **September 2021 Events Committee Report**

**September 27, 2021**

- 1. Next meeting is scheduled for October 5th at 7:00pm at Kinkora Place.**
- 2. Zumba with Emily Allen is continuing for the fall.**
- 3. September Ceilidh was held on September 26<sup>th</sup>. October Ceilidh is Sunday, October 24<sup>th</sup>.**
- 4. Bingo – At the last council meeting, we were hoping to get Bingo operational by late September. Due to current CPHO restrictions, we are not in the place to have bingo back. We are monitoring this situation.**
- 5. Kinkora Pot of Gold – We are currently posting in to our third lotto license. Plan to submit fourth Lotto license in the next few weeks.**
- 6. Events Committee is starting to plan Fall Fest for late October. We are currently looking for volunteers to help with these events.**
- 7. Wedding was held at the hall on Saturday, September 18<sup>th</sup>.**
- 8. COVID Warrior Coin presentations with Lieutenant Governor, Antoinette Perry held on Monday, September 27<sup>th</sup>.**
- 9. We recently purchased a Square money payment system for the bar. Used it at the wedding last week and it worked great. Plan is to use it in the office as well and examine if we should replace our current debit machines.**

### **Upcoming Events this Fall (tentative dates)**

#### **October**

- Fall Fest (October 29-31<sup>st</sup>)**

#### **November**

- Remembrance Day Ceremony and Luncheon (November 11<sup>th</sup>)**
- Christmas Craft Fair (November 13<sup>th</sup>)**

**December**

- **Santa's Drive By with Fire Department (Date to be determined)**
- **Kids Christmas Party & Christmas Tree Lighting (Date to be determined)**

*Submitted by Lesley Cousins - September 24, 2021*

**Prize Draws - Lottery License #16159**

January 27, 2021 to March 31, 2021

**Total profit (License 16159):** \$ **10,712.46**

**Prize Draws - Lottery License #16189**

March 10, 2021 to June 30, 2021

**Total profit (License 16189)** \$ **20,988.28**

**Prize Draws - Lottery License #16242**

July 7, 2021 to October 27, 2021

**Total profit to date (License 16242)** \$ **11,243.88**

**Total Pot of Gold Raffle profit to date (all licenses)** \$ **42,944.62**