

**Rural Municipality of Kinkora
Special Meeting
February 3, 2022**

The purpose of this special meeting is to award the contract for the UV Chamber Upgrade project

Present: Deputy Mayor Andrew McCarville, Councilors Lesley Cousins, Amanda Dwyer, Marisa McNeill and Roger Shea

Absent: Mayor Robert Duffy and Councilor Harrison Duffy

Meeting Chair: Deputy Mayor Andrew McCarville

Meeting Recorder: CAO Tina Harvey

1. **Call to Order:** 6:58 pm
2. **Reminder of the Code of Conduct and Conflict of Interest bylaws and that the meeting is recorded.**
3. **Approval of Agenda**

MOTION: Moved by Marisa McNeill and seconded by Lesley Cousins *“to approve the agenda.”*
All in favour. Motion carried.

4. **Award of UV Chamber Upgrade Project**

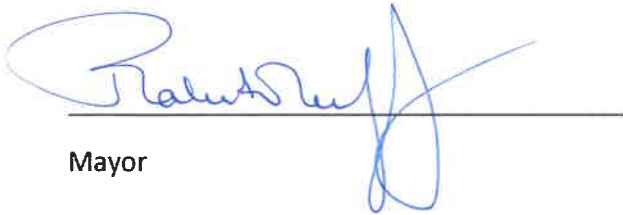
The original tender was posted on the PEI Procurement Services website on Nov 5, 2021 with a closing date of Nov 17, 2021. Although several companies contacted Justin Maclean at WSP for tender packages, there were no quotes submitted by the deadline. WSP received approval from IRAC on Nov 25, 2021 to proceed with invited tenders to 3 contractors. Justin Maclean reached out to WMM, APM/Maclean’s and Duffy Construction for bids, with a new closing date of Dec 15, 2021. At that time only one bid was received, that being from Duffy Construction. WSP’s recommendation is to award the project to Duffy Construction.

MOTION: Moved by Marisa McNeill and seconded by Lesley Cousins *“to award the contract to Duffy Construction.”* All in favour. Motion carried.

ACTION: CAO to find out if Duffy Construction would give an extended warranty on electrical/mechanical components

5. Adjournment

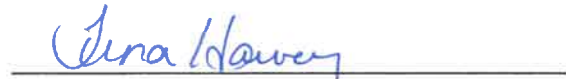
MOTION: Moved by Lesley Cousins and seconded by Amanda Dwyer "to adjourn the meeting at 7:03 pm." All in favour. Motion carried.



Mayor

FEB 28/2022

Date



Chief Administrative Officer

Feb 28/22

Date