

**Rural Municipality of Kinkora  
Regular Meeting of Council  
October 25, 2021**

**Present:** Mayor Robert Duffy, Councilors Lesley Cousins, Harrison Duffy, Amanda Dwyer, Andrew McCarville, Marisa McNeill, and Roger Shea

**Meeting Chair:** Mayor Robert Duffy

**Meeting Recorder:** CAO Tina Harvey

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1. **Call to Order:** 7:00 pm
2. **Reminder of the Code of Conduct and Conflict of Interest bylaws and that the meeting is recorded.**
3. **Review/Additions to the Agenda**
4. **Approval of Agenda**

**MOTION:** Moved by Lesley Cousins and seconded by Marisa McNeill *"to approve the agenda"*. All in favour. Motion carried.

5. **Public Presentations – none**
6. **Review/Approval of Minutes**

**Regular Meeting – September 27, 2021**

**MOTION:** Moved by Marisa McNeill and seconded by Lesley Cousins *"to approve the minutes from September 27th."* All in favour. Motion carried.

7. **Business Arising from the Minutes**
8. **Correspondence**

**KRHS Thank You –** Thank you card from Kinkora Regional High School for the \$100 donation to the Blazer Beef Supper fundraiser

9. **Reports**
  - a) **Fire Department – no report**

**b) KABC – verbal report from Roger Shea**

At the last regular council meeting it was noted that there are two open director positions on KABC and we were going to reach out to Leo Flood and Colton Dawson to see if they were still interested in sitting on the KABC board. They have both accepted.

**MOTION:** Moved by Roger Shea and seconded by Amanda Dwyer *“to propose Leo Flood and Colton Dawson as the newest director members to KABC effective November 1<sup>st</sup>.”* All in favour. Motion carried.

With regard to photos and video for the KABC page on the municipal website, this may have to be postponed for now. Andrew McCardle and Len Keefe will reach out with a writeup. Discussion around incorporating photo and video for KABC in with the community proposal in the upcoming CAO’s report.

**c) Administrator – written report from CAO Tina Harvey attached**

1. **Promotional Photo/Video** – CAO to request a quote from Nick and Taryn Emmett
2. **Maritime Electric Light Replacement** – Council decided to go with Type 2 (long and narrow) lights for the LED replacement project
3. **FPEIM Semi-Annual Meeting** – Mayor Robert Duffy and Councilor Harrison Duffy will represent council at the meeting

**d) Finance – verbal report from Roger Shea**

Updated financial documents attached. Clearing the sidewalks in the winter time would warrant a piece of equipment and a part-time person to do the work, especially with the extended snow removal for the daycare to access the playground, and rink clearing. Equipment to be sourced in summertime.

**e) Facility – written report from Harrison Duffy attached**

**f) Sewer and Utility – verbal report from Andrew McCarville**

A three-year tender went out for sewer flushing with video inspection, and one price was received so we will get that started shortly. As only company submitted a price, CAO reached out to Kensington CAO Geoff Baker and he confirmed that the price received is in the ballpark compared to what they usually pay.

**MOTION:** Moved by Andrew McCarville and seconded by Lesley Cousins *“to award the sewer work to Infraspac Underground.”* All in favour. Motion carried.

**g) Parks, Recreation and Youth – written report from Harrison Duffy attached**

**h) Events – written report from Lesley Cousins attached**

In addition, weekly Thursday night poker will be starting at the hall on November 18th

**i) Daycare** – verbal report from Marisa McNeill

CAO had a phone meeting with Doreen Gillis at the Department of Education to discuss what designation means for us. She explained what our responsibilities are, most of which we've already met. She doesn't handle the funding but will be setting up a meeting between herself and Lisa Bernard, who does the funding, as well as Tina and Marisa. She mentioned hearing about designation in the coming weeks. One good note is that if we are named as a designated early years center, the funding will be retroactive to the close of applications this past July.

**j) Planning Board**– verbal report from Amanda Dwyer

The Board had planned to meet prior to this council meeting but that didn't occur. To understand the roles and responsibilities of the planning board, Amanda met with planner Samantha Murphy today and would like to have her do a training session for planning board members. This would be at a cost of \$140/hour. In addition, the Official Plan is overdue for a review and this requires a planner to take the lead with a public consultation process. Gas Tax money can be used to pay for the review. CAO reached out to Jesse MacDougall from the Infrastructure Secretariat to get an idea of cost and he noted that historically he has received applications ranging from \$36,000 to \$50,000 for official plan reviews.

**ACTION:** CAO to reach out to municipal affairs and find out if it is mandated to have a planner do the review, and how in depth we need to go to meet the review process requirements. CAO will also look into the cost of a review and sources of funding.

**MOTION:** Moved by Amanda Dwyer and seconded by Roger Shea *"to have Samantha Murphy do a training session for planning board members at the end of November or beginning of December."* All in favour. Motion carried.

## 10. New Business

**(a) Lagoon Access Road** – Mayor Duffy noted that the access road to the lagoon is taking a heavy beating from ATVs and the engineer doing the UV chamber upgrade project mentioned it is barely passable by a vehicle. Marisa will reach out to the ATV Association and see if there is an agreement in place to use the access road and mention to be courteous when doing so. The road was shaled in 2002 and repairs should be included in next year's budget.

**(b) Hall Use** – Mayor Duffy suggested council think about hall use post-covid so as not to knock aside any group that used the hall prior to Covid and the daycare being on-site. CAO pointed out that the plan has always been to move the daycare into a separate space but not for a year or two. Discussion will be deferred until we hear about daycare designation.

(c) **Snow Removal Contract** – Only one quote was received for the snow removal tender for 2021-22 and that was from Stephen Johnston at the same rate as last year, \$89/hour.

**MOTION:** Moved by Andrew McCarville and seconded by Roger Shea “to accept the quote for the snow removal contract.” All in favour. Motion carried.

(d) **Sewer Flushing/Video Inspection Tender** – awarded earlier in the meeting

**11. Old Business/Carry Forward Items**

(a) **Bylaw Enforcement** – CAO outlined costs and contract period. CAO to ask if Kinkora could share the contract with another municipality – **CARRY FORWARD**

(b) **Procedural Bylaw Second Reading**

**MOTION:** Moved by Andrew McCarville and seconded by Lesley Cousins “that the Procedural Bylaw be read a second time.” All in favour. Motion carried.

**MOTION:** Moved by Marisa McNeill and seconded by Harrison Duffy “to approve second reading of the Procedural Bylaw.” All in favour. Motion carried.

**MOTION:** Moved by Harrison Duffy and seconded by Amanda Dwyer “to adopt the Procedural Bylaw.” All in favour. Motion carried.

**12. Date of Next Meeting** – Monday, November 22, 2021 at 7 pm

**13. Adjournment**

**MOTION:** Moved by Lesley Cousins and seconded by Marisa McNeill “to adjourn the meeting at 8:25 pm.” All in favour. Motion carried.



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Mayor

Nov 22/2021

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Date



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Chief Administrative Officer

Nov 22/21

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Date

## **CAO's Report – October 25, 2021**

**Promotional Photos/Video** – For some time council has discussed having professional photos/video footage done of the village. Residents Nick and Taryn Emmett are willing to give a price for this service. They have been recognized lately for the outstanding photos they took of the fire at Carmen Kelly's earlier this month and they have also done drone video of other communities which can be viewed on Nick's Facebook page. I would like to give them some guidelines of what council might be looking for in terms of photos, video length etc and get a quote from them for this work. There is money in the advertising budget for this.

**Maritime Electric LED Replacement** – At the last meeting council wanted to see pictures of the two types of lights Maritime Electric was suggesting for the replacement project. They sent out a diagram and description of the situation for which each type is recommended.

**Fire Department Pump** – The Fire Department would like to set up a meeting with Mayor Duffy and Councilor Harrison Duffy as Emergency Services chair, along with MLA Jamie Fox and MP Heath Macdonald to discuss funding options for a fire pump. The need was made evident again with a fire earlier this month.

**FPEIM Semi-Annual Meeting** – The Federation of PEI Municipalities semi-annual meeting will be held at Credit Union Place in Summerside on Saturday, November 6<sup>th</sup> from 9:30 am to 3:00 pm. The registration fee is \$86.75 per delegate and vaccination records must be shown. Would any members of council like to attend?

**New Public Health Guidance** – At organized events where proof of vaccination is required, we can now have cohorts of 200. Physical distancing is no longer required within cohorts, but non-medical mask guidance must continue to be followed.

**Donations** – The municipality has received a couple of donations over the past month through the monthly ceilidhs. September's ceilidh saw a donation of \$100 from Marion Stordy and yesterday's ceilidh was given a donation of \$150 from relatives and friends of the Roberts and Lawless families from Saskatchewan. They were so happy with the hospitality they were shown while visiting Kinkora that they wanted to donate to the community through the ceilidh. Thank-you cards will be sent out to all parties.



Tina Harvey  
CAO

# RURAL MUNICIPALITY OF KINKORA

## SUMMARY OF OPERATING REVENUE AND EXPENSES

Figures to October 22, 2021

Projected

MUNICIPALITY OPERATING REVENUE	21-22 Budget	1st Half	October	November	December	To Date	%
Assessable municipal property taxes	\$ 113,927.00	\$ 59,166.00	\$ 9,861.00	\$ -	\$ -	\$ 69,027.00	60.6
Equalization grant	\$ 53,802.00	\$ 26,901.00	\$ 4,483.50	\$ -	\$ -	\$ 31,384.50	58.3
Municipal Capital Expenditure Grant	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Events - Regular and Special	\$ 235,100.00	\$ 78,995.61	\$ 7,716.49	\$ -	\$ -	\$ 86,712.10	36.9
Other Income (Donations, permits, etc.)	\$ 5,000.00	\$ 3,260.00	\$ 544.88	\$ -	\$ -	\$ 3,804.88	76.1
Multiplex Board Signage	\$ 10,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
<b>Total Operating Revenue</b>	<b>\$ 434,229.00</b>	<b>\$ 168,322.61</b>	<b>\$ 22,605.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 190,928.48</b>	<b>44.0</b>

## MUNICIPALITY OPERATING EXPENSES

Administration	\$ 160,000.00	\$ 73,390.42	\$ 9,192.40	\$ -	\$ -	\$ 82,582.82	51.6
Events	\$ 170,776.00	\$ 54,059.85	\$ 4,331.62	\$ -	\$ -	\$ 58,391.47	34.2
Facility and Public Property	\$ 87,100.00	\$ 26,912.42	\$ 782.32	\$ -	\$ -	\$ 27,694.74	31.8
Parks and Recreation	\$ 9,000.00	\$ 275.00	\$ -	\$ -	\$ -	\$ 275.00	3.1
Emergency Measures	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Reserve Funds	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
<b>Total Operating Expenses</b>	<b>\$ 431,376.00</b>	<b>\$ 154,637.69</b>	<b>\$ 14,306.34</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 168,944.03</b>	<b>39.2</b>
<b>NET OPERATING SURPLUS</b>	<b>\$ 2,853.00</b>	<b>\$ 13,684.92</b>	<b>\$ 8,299.53</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,984.45</b>	

## UTILITY OPERATING REVENUE

Flat rate sewer fees	\$ 82,000.00	\$ 41,177.57	\$ -	\$ -	\$ -	\$ 41,177.57	50.2
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## UTILITY OPERATING EXPENSES

Sewer	\$ 82,000.00	\$ 38,273.78	\$ 11,778.88	\$ -	\$ -	\$ 50,052.66	61.0
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## NET OPERATING SURPLUS - UTILITY

	\$ -	\$ 2,903.79	-\$ 11,778.88	\$ -	\$ -	-\$ 8,875.09	
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MUNICIPALITY OPERATING EXPENSES									
	21-22 Budget	1st Half	October	November	December	To Date	%		
<b>Administration</b>									
Advertising	\$ 5,000.00	\$ 949.97	\$ 72.74	\$ -	\$ -	\$ 1,022.71	20.5		
Donations	\$ 1,500.00	\$ 850.00	\$ 100.00	\$ -	\$ -	\$ 950.00	63.3		
Dues/Grants	\$ 1,000.00	\$ 798.57	\$ -	\$ -	\$ -	\$ 798.57	79.9		
Accounting Fees	\$ 10,000.00	\$ 8,220.34	\$ -	\$ -	\$ -	\$ 8,220.34	82.2		
Insurance	\$ 7,000.00	\$ 6,613.43	\$ -	\$ -	\$ -	\$ 6,613.43	94.5		
Interest on Loans	\$ 18,000.00	\$ 9,578.61	\$ 1,539.20	\$ -	\$ -	\$ 11,117.81	61.8		
Office Supplies	\$ 2,500.00	\$ 1,029.57	\$ 198.00	\$ -	\$ -	\$ 1,227.57	49.1		
Debit Machine	\$ 800.00	\$ 180.00	\$ 30.00	\$ -	\$ -	\$ 210.00	26.3		
Professional Fees	\$ 4,000.00	\$ -	\$ 423.50	\$ -	\$ -	\$ 423.50	10.6		
Library	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
Travel	\$ 1,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
Wages	\$ 42,000.00	\$ 13,462.99	\$ 1,933.28	\$ -	\$ -	\$ 15,396.27	36.7		
Community Programs (Black Fly)	\$ 7,200.00	\$ 5,722.23	\$ -	\$ -	\$ -	\$ 5,722.23	79.5		
Bank Charges	\$ 900.00	\$ 285.00	\$ 47.50	\$ -	\$ -	\$ 332.50	36.9		
Honorariums	\$ 3,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
Training	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00	100.0		
Internet and Phone	\$ 2,500.00	\$ 1,127.91	\$ 202.06	\$ -	\$ -	\$ 1,329.97	53.2		
Website	\$ 1,000.00	\$ 38.50	\$ -	\$ -	\$ -	\$ 38.50	3.9		
Fire Dues	\$ 24,000.00	\$ 12,000.00	\$ 2,000.00	\$ -	\$ -	\$ 14,000.00	58.3		
Accounting Software	\$ 1,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
Loan Repayment	\$ 26,000.00	\$ 12,533.30	\$ 2,146.12	\$ -	\$ -	\$ 14,679.42	56.5		
<b>Total</b>	<b>\$ 160,000.00</b>	<b>\$ 73,390.42</b>	<b>\$ 9,192.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 82,582.82</b>	<b>51.6</b>		

<b>Facility and Public Property</b>									
Property Tax	\$ 2,000.00	\$ 2,032.28	\$ -	\$ -	\$ -	\$ 2,032.28	101.6		
Snow Removal	\$ 28,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
Repairs and Maintenance	\$ 15,000.00	\$ 10,835.51	\$ 89.32	\$ -	\$ -	\$ 10,924.83	72.8		
Utilities	\$ 26,000.00	\$ 8,117.44	\$ -	\$ -	\$ -	\$ 8,117.44	31.2		
Landscaping	\$ 5,600.00	\$ 2,349.39	\$ -	\$ -	\$ -	\$ 2,349.39	42.0		
Cleaning and Supplies	\$ 10,000.00	\$ 3,577.80	\$ 693.00	\$ -	\$ -	\$ 4,270.80	42.7		
<b>Total</b>	<b>\$ 87,100.00</b>	<b>\$ 26,912.42</b>	<b>\$ 782.32</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,694.74</b>	<b>31.8</b>		

<b>MUNICIPALITY OPERATING EXPENSES</b>									
	<b>21-22 Budget</b>	<b>1st Half</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>To Date</b>	<b>%</b>		
<b>Events</b>									
Bar	\$ 4,000.00	\$ 990.82	\$ -	\$ -	\$ -	\$ 990.82	24.8		
Bingo	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
Kitchen/Canteen	\$ 4,000.00	\$ 372.99	\$ -	\$ -	\$ -	\$ 372.99	9.3		
Special Events	\$ 4,000.00	\$ 2,488.92	\$ -	\$ -	\$ -	\$ 2,488.92	62.2		
Bartenders	\$ 2,000.00	\$ 179.66	\$ -	\$ -	\$ -	\$ 179.66	9.0		
Security	\$ 2,000.00	\$ 192.00	\$ -	\$ -	\$ -	\$ 192.00	9.6		
Raffle Fundraiser	\$ 151,776.00	\$ 49,835.46	\$ 4,331.62	\$ -	\$ -	\$ 54,167.08	35.7		
<b>Total</b>	<b>\$ 170,776.00</b>	<b>\$ 54,059.85</b>	<b>\$ 4,331.62</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,391.47</b>	<b>34.2</b>		

<b>Parks and Recreation</b>									
Supplies	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
Rink	\$ 7,000.00	\$ 275.00	\$ -	\$ -	\$ -	\$ 275.00	3.9		
<b>Total</b>	<b>\$ 9,000.00</b>	<b>\$ 275.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275.00</b>	<b>3.1</b>		

<b>Reserve Funds</b>									
	<b>2021-22 Budget</b>								
Election Reserve Fund	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
Emergency Measures Reserve Fund	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
Capital Purchases Reserve Fund	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
IRAC and Legal Proceedings	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
Contingency Reserve Fund	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.0		
<b>Total</b>	<b>\$ 3,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0</b>		



<b>MUNICIPALITY OPERATING EXPENSES</b>		<b>21-22 Budget</b>	<b>1st Half</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>To Date</b>	<b>%</b>
<b>Sewer</b>								
Administration	\$ 14,000.00	\$ 6,203.90	\$ 852.50	\$ -	\$ -	\$ -	\$ 7,056.40	50.4
Bank Fees	\$ 300.00	\$ 114.00	\$ 19.00	\$ -	\$ -	\$ -	\$ 133.00	44.3
Accounting Fees	\$ 5,000.00	\$ 3,288.13	\$ -	\$ -	\$ -	\$ -	\$ 3,288.13	65.8
Contribution to Reserve Fund	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Interest on Debt	\$ 5,000.00	\$ 1,512.24	\$ 743.42	\$ -	\$ -	\$ -	\$ 2,255.66	45.1
Debit Machine	\$ 800.00	\$ 393.83	\$ 63.50	\$ -	\$ -	\$ -	\$ 457.33	57.2
Repairs and Maintenance	\$ 18,100.00	\$ 13,627.60	\$ 575.40	\$ -	\$ -	\$ -	\$ 14,203.00	78.5
Supplies	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Internet and Phone	\$ 800.00	\$ 375.99	\$ 67.35	\$ -	\$ -	\$ -	\$ 443.34	55.4
Electricity	\$ 4,000.00	\$ 1,295.69	\$ -	\$ -	\$ -	\$ -	\$ 1,295.69	32.4
Loan Repayment	\$ 26,000.00	\$ 11,462.40	\$ 9,457.71	\$ -	\$ -	\$ -	\$ 20,920.11	80.5
<b>Total</b>	<b>\$ 82,000.00</b>	<b>\$ 38,273.78</b>	<b>\$ 11,778.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,052.66</b>	<b>61.0</b>

**Community/Fire/Sewer Loan Payments May 2021 to September 2021**

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
07-Apr-21	13041-020345046770	Sewer/Lagoon Financing	\$ 92,089.68	\$ 9,285.37	\$ 915.76	\$ 10,201.13	\$ 38,918.01
30-Apr-21	13041-020507609570	Replenish-Upgrade Sewer Sewer - April	\$ 46,464.28	\$ 2,177.03	\$ 596.48	\$ 2,773.51	\$ 32,001.19
				\$ 11,462.40	\$ 1,512.24	\$ 12,974.64	\$ 70,919.20
These payments are only twice a year, next will be in October 2021							

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
03-May-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 706.21	\$ 43.06	\$ 749.27	\$ 33,222.67
05-May-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 327.46	\$ 171.33	\$ 498.79	\$ 75,471.94
06-May-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,656.69	\$ 280.86	\$ 2,937.55	\$ 139,725.08
10-May-21	13041-020505215078	Upgrade to Kinkora Place Sidewalk/Sewer	\$ 166,224.79	\$ 783.17	\$ 433.92	\$ 1,217.09	\$ 136,341.59
17-May-21	13041-020597318677	Community - May	\$ 325,000.00	\$ 1,003.19	\$ 966.25	\$ 1,969.44	\$ 292,899.13
		Fire Department - May		\$ 2,113.82	\$ 1,571.50	\$ 3,685.32	\$ 504,712.66
				\$ 3,362.90	\$ 323.92	\$ 3,686.82	\$ 172,947.75

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
01-Jun-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 694.81	\$ 54.46	\$ 749.27	\$ 32,527.86
07-Jun-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 322.52	\$ 176.27	\$ 498.79	\$ 75,149.42
07-Jun-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,652.74	\$ 284.81	\$ 2,937.55	\$ 137,072.34
10-Jun-21	13041-020505215078	Upgrade to Kinkora Place Sidewalk/Sewer	\$ 166,224.79	\$ 771.27	\$ 445.82	\$ 1,217.09	\$ 135,570.32
15-Jun-21	13041-020597318677	Community - June	\$ 325,000.00	\$ 974.39	\$ 995.05	\$ 1,969.44	\$ 291,924.74
		Fire Department - June		\$ 2,068.18	\$ 1,617.14	\$ 3,685.32	\$ 502,644.48
				\$ 3,347.55	\$ 339.27	\$ 3,686.82	\$ 169,600.20

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
02-Jul-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 697.67	\$ 51.60	\$ 749.27	\$ 31,830.19
05-Jul-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 328.93	\$ 169.86	\$ 498.79	\$ 74,820.49
06-Jul-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,667.16	\$ 270.39	\$ 2,937.55	\$ 134,405.18
12-Jul-21	13041-020505215078	Upgrade to Kinkora Place	\$ 166,224.79	\$ 788.09	\$ 429.00	\$ 1,217.09	\$ 134,782.23
15-Jul-21	13041-020597318677	Sidewalk/Sewer	\$ 325,000.00	\$ 1,009.69	\$ 959.75	\$ 1,969.44	\$ 290,915.05
		<b>Community - July</b>		<b>\$ 2,126.71</b>	<b>\$ 1,558.61</b>	<b>\$ 3,685.32</b>	<b>\$ 500,517.77</b>
		<b>Fire Department - July</b>		<b>\$ 3,364.83</b>	<b>\$ 321.99</b>	<b>\$ 3,686.82</b>	<b>\$ 166,235.37</b>

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
02-Aug-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 697.09	\$ 52.18	\$ 749.27	\$ 31,133.10
05-Aug-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 324.04	\$ 174.75	\$ 498.79	\$ 74,496.45
06-Aug-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,663.58	\$ 273.97	\$ 2,937.55	\$ 131,741.60
10-Aug-21	13041-020505215078	Upgrade to Kinkora Place	\$ 166,224.79	\$ 776.37	\$ 440.72	\$ 1,217.09	\$ 134,005.86
16-Aug-21	13041-020597318677	Sidewalk/Sewer	\$ 325,000.00	\$ 981.13	\$ 988.31	\$ 1,969.44	\$ 289,933.92
		<b>Community - August</b>		<b>\$ 2,081.54</b>	<b>\$ 1,603.78</b>	<b>\$ 3,685.32</b>	<b>\$ 498,436.23</b>
		<b>Fire Department - August</b>		<b>\$ 3,360.67</b>	<b>\$ 326.15</b>	<b>\$ 3,686.82</b>	<b>\$ 162,874.70</b>

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
01-Sep-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 698.24	\$ 51.03	\$ 749.27	\$ 30,434.86
07-Sep-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 324.78	\$ 174.00	\$ 498.79	\$ 74,171.67
07-Sep-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,669.01	\$ 268.54	\$ 2,937.55	\$ 129,072.59
10-Sep-21	13041-020505215078	Upgrade to Kinkora Place	\$ 166,224.79	\$ 778.91	\$ 438.18	\$ 1,217.09	\$ 133,226.95
15-Sep-21	13041-020597318677	Sidewalk/Sewer	\$ 325,000.00	\$ 984.46	\$ 984.98	\$ 1,969.44	\$ 288,949.46
		<b>Community - September</b>		<b>\$ 2,088.15</b>	<b>\$ 1,597.16</b>	<b>\$ 3,685.32</b>	<b>\$ 496,348.08</b>
		<b>Fire Department - September</b>		<b>\$ 3,367.25</b>	<b>\$ 319.57</b>	<b>\$ 3,686.82</b>	<b>\$ 159,507.45</b>

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
01-Oct-21	13041-020376984470	Firehall Renov	\$ 34,585.05	\$ 700.99	\$ 48.28	\$ 749.27	\$ 29,733.87
05-Oct-21	13041-020570341171	Complex Improvement	\$ 92,000.00	\$ 331.14	\$ 167.65	\$ 498.79	\$ 73,840.53
06-Oct-21	13041-020547370071	Firetruck Loan	\$ 165,932.44	\$ 2,682.94	\$ 254.61	\$ 2,937.55	\$ 126,389.65
12-Oct-21	13041-020505215078	Upgrade to Kinkora Place	\$ 166,224.79	\$ 795.51	\$ 421.58	\$ 1,217.09	\$ 132,431.44
15-Oct-21	13041-020597318677	Sidewalk/Sewer	\$ 325,000.00	\$ 1,019.47	\$ 949.97	\$ 1,969.44	\$ 287,929.99
		<b>Community - October</b>		<b>\$ 2,146.12</b>	<b>\$ 1,539.20</b>	<b>\$ 3,685.32</b>	<b>\$ 494,201.96</b>
		<b>Fire Department - October</b>		<b>\$ 3,383.93</b>	<b>\$ 302.89</b>	<b>\$ 3,686.82</b>	<b>\$ 156,123.52</b>

Date	Loan Number	Purpose	Auth Amount	Principal	Interest	Total	Balance
07-Oct-21	13041-020345046770	Sewer/Lagoon Financing	\$ 92,089.68	\$ 9,457.71	\$ 743.42	\$ 10,201.13	\$ 29,460.30
		<b>Sewer - October</b>		<b>\$ 9,457.71</b>	<b>\$ 743.42</b>	<b>\$ 10,201.13</b>	<b>\$ 29,460.30</b>
<b>This is the last payment for this fiscal year</b>							

Rural Municipality of Kinkora  
Regular Council Meeting  
Monday, October 25, 2021  
Parks, Recreation & Facilities & Public Property

Parks & Recreation –

- Request for Proposals for both projects closed on October 15<sup>th</sup> , Unfortunately no bids or interest was received by this deadline. However we did receive one bid from a contractor last week. This contractor will be meeting with the project manager later this week to discuss proceedings.
- Rink for 2021 – With winter quickly approaching it is soon time to start planning for the outdoor sportsplex, I would like to gather a list of names again of individuals who would be interested in helping to flood, scrape and maintain the rink. Should we check with CPHO in the coming months with advice on how to proceed with operating our rink in a Covid-Friendly manner?

Facilities & Public Property

- There is a floor tile in the Mens washroom in the main hall that needs replacing – I am almost positive there should be some extra tiles kicking around from the last time the floor was redone – about 5 years ago, this was caused due to a imperfection in the floor with an preexisting drain, a temporary fix would be to clean up the surface and lay a new tile which I can do.
- Bar Fridge Compressor – The compressor in the cooler in the main bar quit – the repair costs exceed the worth of the cooler, however we still have the old cooler from the kitchen which has a good compressor I will

swap out the defective compressor in the bar cooler for the working one in the old kitchen cooler. Problem will be resolved for no cost.

- Garbage @ Apartment building (63 Anderson)

- The property has recently changed ownership - Tina has asked to meet with the new company to iron out any past & ongoing issues with the property  
i.e. Garbage - Grass - Roofing etc...

- might it be suggested that the Garbage dumpsters be moved to a more out of sight place.

*October 2021 Events Committee Report - October 25, 2021*

1. Events Committee met on October 12<sup>th</sup>. Next meeting is scheduled for November 2<sup>nd</sup> at 7:00pm at Kinkora Place.
2. October Ceilidh was held on October 24<sup>th</sup>. November Ceilidh is Sunday, November 28<sup>th</sup>.
3. Kinkora Pot of Gold – Fourth lotto license has been submitted to Province. Plan for Christmas draws. \$1000 donation to be made to the Kinkora CWL this week. Financial records attached.
4. Fall Fest events this week. Please see sheet for events.
5. Christmas Craft Fair scheduled for November 13<sup>th</sup>. Vendor spots are filling up.
6. Remembrance Day – still waiting word from Legion on the logistics of the ceremony.
7. Crib is every Saturday afternoon, unless hall is being used for another function (i.e Christmas Craft Fair).
8. Zumba with Emily Allen is continuing for the fall and winter on Wednesday evenings.

*Upcoming Events this Fall (tentative dates)*

*October*

- *Fall Fest (October 29-31<sup>st</sup>)*

*November*

- *Remembrance Day Ceremony and Luncheon (November 11<sup>th</sup>)*
- *Christmas Craft Fair (November 13<sup>th</sup>)*

*December*

- *Santa's Drive By with Fire Department (Date to be determined)*
- *Kids Christmas Party & Christmas Tree Lighting (Date to be determined)*

**Submitted by Lesley Cousins – October 22, 2021**

<b>Prize Draws - Lottery License #16159</b>	
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January 27, 2021 to March 31, 2021	
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<b>Total profit (License 16159):</b>	<b>\$ 10,712.46</b>
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<b>Prize Draws - Lottery License #16189</b>	
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March 10, 2021 to June 30, 2021	
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<b>Total profit (License 16189)</b>	<b>\$ 20,988.28</b>
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<b>Prize Draws - Lottery License #16242</b>	
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July 7, 2021 to October 20, 2021	
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<b>Total profit to date (License 16242)</b>	<b>\$ 13,695.38</b>
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<b>Total Pot of Gold Raffle profit to date (all licenses)</b>	<b>\$ 45,396.12</b>
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