

Rural Municipality of Kinkora

Monthly Council Meeting

Monday, June 24, 2019

Attendees: Deputy Mayor Janet Payne; Councillors Andrew McCardle, Andrew McCarville, Colin Montgomery, Damien McAvinn, and Roy Cook

Absent: Mayor Tina Harvey

Meeting Chair: Janet Payne

Meeting Recorder: Amy Dawson

Call to Order: 7:00 pm

Reminder of Code of Conduct and Conflict of Interest

Review and Approval of Agenda

MOTION: Moved by Andrew McCardle and seconded by Damien McAvinn "that the agenda be approved with the addition of the KRHS bursary." All in favour. Motion carried.

Approval of Minutes

ACTION: Review of the Minutes for May 27/19 (Regular Meeting) and June 3/19 (Special Meeting) postponed until July 22/19

Correspondence

1. **Teresa Duffy** – Letter of concern regarding the failure to purchase flowers from Somerset Gardens

ACTION: Janet Payne to reply to Teresa Duffy's e-mail to let her know that while Council still believes in supporting local businesses whenever possible, Councillor Damien McAvinn had reported that it was not possible in this case due to availability, timelines, and the difference in cost.

Reports

1. **Fire Department** - Report attached

2. **Library** - No report

3. **KABC** – Verbal report from Andrew McCardle stating that the triplex should bring more attention to the new subdivision.

4. **Administrator's Report** – Verbal Report by Amy Dawson

a) The current cleaning company left the doors open and lights on last week, pop was spilled on the floor which had not been swept or mopped, and the garbage was not emptied. CAO to look into other cleaning companies.

b) Our Canada Day celebration is coming up and we have hot dogs, cake, entertainment and activities. Determined all councillors will be present and Janet Payne will be away.

c) We have a new AED machine in the building. Firefighter Lori Clow has requested that all Councillors and active community volunteers be trained.

d) The Maritime Electric Tree Planting Program

ACTION: Janet Payne will connect Trent Williams, Multiplex project manager, with Amy Dawson in order to determine where trees can be planted.

5. **Finance-**

a) BDO reached out with concerns on sewer reports from 2017 as discrepancies have been identified. They believe this occurred when the previous bookkeeper adjusted the bookkeeping practices. On June 30th the audited review will be released and on July 15th the books have to be sent to the Minister.

6. **Bingo – No report**

7. **Facility – Verbal report by Damien McAvinn**

a) Concerns over unlocked janitors' room.

ACTION: Bingo and facility committees to meet before next regular meeting in order to consider possible solutions.

b) Staging – determined that it would cost too much to replace the staging at this time, as the total cost would be \$1600.

c) Council table - Request from Damien McAvinn that he be permitted to sell the old Council table.

ACTION: Old council table can be sold for \$100 to interested buyer.

8. **Sewer and Utility – Verbal report by Andrew McCardle**

a) Andrew McCardle and Amy Dawson will continue to work on a sewage flushing program:

CARRY FORWARD

9. **Youth, Parks & Recreation – Written report attached**

10. **HR - No Report**

11. **Events- Written report attached**

12. **Emergency Services – Verbal report by Roy Cook**

a) Water Pump

ACTION: Roy Cook to set up an initial meeting between EMO and FD.

New Business

1. KRHS Bursary – Janet Payne suggested that next year’s candidate be chosen at a Special meeting instead of a Public meeting since the applications need to be reviewed in private and the name also needs to remain confidential until the graduation ceremony.

Old Business /Carry Forward

1. Purchasing a laptop

ACTION: Amy Dawson to look into pricing for a new laptop

2. Quote for a new cleaner

ACTION: Amy Dawson to investigate quotes for cleaners

3. Water pump for Fire truck-

ACTION: Roy Cook and Johnny Dougay to meet about this before July’s Regular Council meeting

4. Parade Float- Discussion around which float to use in this parade

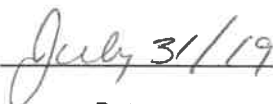
ACTION: Councillors to discuss this electronically since the parade will happen before the next Regular meeting

Next Meeting – Monday, July 22 at 7pm

Meeting Adjourned – 8:05 pm



Mayor



Date

Chief Administrative Officer

Date

The June 2019 Fire Chief's Report:

- The Kinkora and Area Fire Department was billed \$285 to have 2 of its fire trucks towed from mud while responding to a recent fire call.
- 4 members (Mitch Townsend, Joe Squires, Jesse Jay and Tony Ware) were voted by members to become full voting members of the Kinkora and Area Fire Department after they completed and passed level 1 exam becoming certified Level 1 firefighters.
- While training on vehicle extrication, the cordless "Jaws of Life" cutter broke. Arrangements were made with the salesman to have a loaner while ours was being repaired.
- Planning for the annual antique tractor pulls and pancake breakfast is on schedule.
- The pump was not working in the bays after a recent fire call. Trucks had to refill at the hydrant in Bedeque.
- The Kinkora and Area Fire Department would like council to consider installing a hydrant similar to the one Bedeque installed.

Chief Johnny Dugay
Kinkora & Area Volunteer Fire Dept

Recreation Report
Rural Municipality of Kinkora

June 24, 2019

1. **Update on Multiplex** – We are currently waiting on the paving to be done so that the boards can be installed. Project manager, Trent Williams, has reported that we are currently on budget. He has two paid employees who will install the boards once the paving is complete.

2. **Duffy Field** – Local company, Kyle Glover Inc, had been contacted and asked to provide a quote on the repairs to the fencing by this evening’s meeting but he has not done so. Councillor Janet Payne seeking approval from council in order to request a quote from another company.
ACTION: Janet Payne to contact Eastern Fencing for a quote prior to the next Regular Council meeting.

3. **Spraying** – Requested by BAMBA that they be given permission by Council to spray for weeds in the infield at their own expense. Concerns shared by Janet Payne that she is ethically against spraying these chemicals, but that she understands that as meeting Chair she has no vote on this issue.
ACTION: Decided by Council that BAMBA be granted permission to spray in the infield at their own expense.

4. **Budget Allocations** – Identified by Janet Payne that the \$500 budget allotment under Recreation is labeled as “Supplies” and was historically never used for maintenance. Confirmed by Finance Chair, Colin Montgomery that this is correct and that maintenance for the ball field and parks comes out of the \$16,000 *maintenance* segment of the budget and not the \$500 *supplies* category. Janet Payne informed by Councillor Colin Montgomery that she may choose to use the \$500 supplies budget at her discretion.

5. **Heritage Park** – Janet Payne followed up with Andrew McCardle on whether or not it is still possible for him to do an assessment of Heritage Park so that safety concerns can be identified and a plan can be put in place for necessary repairs.
ACTION: Andrew McCardle to send Janet Payne the policies used by the PSB so that these can be adapted to suit our community before an assessment is completed.

Respectfully submitted by:
Janet Payne,
Youth, Parks and Recreation Chair

Events Report- June 24, 2019

Small Halls:

We had our Festival of Small Halls Monday June 10th. It was a sold out show with almost 190 guests. The hall took in a portion of ticket sales, our portion was \$??? . Bar and canteen was open and made over \$300. Small Hall employees were very impressed with how nice of a facility we have.

Chairs:

One problem we did run into during Small Halls was lack of chairs. We only have about 180 chairs. There are some in back just need to be fixed. We did end up just using the black chairs and bar stools but if we had a wedding or even for over 180 people we wouldn't have enough regular chairs. We should look at purchasing maybe 10-20 more depending on what can be fixed.

Canada Day:

Canada Day Celebration starts with Entertainment at 11:30 this year (normally starts at 1) we'll see if we can get a bigger crowd by starting earlier, typically around 25 people participate. The actual ceremony will start at 12 with welcoming remarks, Good Neighbor Award presentation and BBQ and Cake. Amy will be taking care of ordering all the food and cake. All councilors are asked to attend if possible.

Winter Carnival Banner:

The Winter Carnival committee is putting a float together for the Somerset Festival parade. We are going to get a banner made for the float that can be used the week of the carnival as well, maybe look at ordering one for the community float?

Somerset Festival:

As I said last meeting the festival will run July 14-21 so we will be working closely with that group during the week. Events Committee met June 3rd and Kerry Ellen and her bar staff are ready for the busy week at the bar.

Stage:

Where are we at with a stage? Would be great to have something done before Festival.