

Rural Municipality of Kinkora
Regular Monthly Council Meeting
October 22, 2018

Present: Mayor Pat Duffy; Councilors Les Nantes, Damien McAvinn, Robert Duffy, and Janet Payne

Absent: Stevie Dawson

Meeting Char: Pat Duffy

Meeting Recorder: Robin MacNeill

Call to Order: 7:00pm

Reminder of Code of Conduct / Conflict of Interest

Review of Agenda / Additions to the Agenda

Winter Carnival, Children's Christmas Party and Remembrance Day Ceremony added to the Agenda.

MOTION *"Moved by Robert Duffy and seconded by Les Nantes, that the Agenda be approved with the addition above"* All in favor. Motion carried.

Public Presentations

- Sarah Montgomery presented the Winter Carnival Budget: submitted est. budget (usually \$2000 – same as last year) \$3070 requested.

ACTION: Robert Duffy to check with Somerset Festival to see if the additional funds could be provided by Somerset Festival Committee.

Review/Approval of Minutes from Special Meeting (Oct. 1)

- Outdoor Rink Project: unable to complete project for 2018/2019 season, since we are unable to complete deadlines of forms required. It was discussed to start-up this project again in the Spring, for 2019/2020 season.

Business Arising from October 1st Minutes

- No business arising.

Review/Approval of Minutes from Regular Meeting Sept. 24th

- Generator costs; Jamie Fox suggested CBC will sponsor.

MOTION *"Moved by Robert Duffy and seconded by Damien McAvinn that the Sept. 24th minutes be approved as presented."* All in favor. Motion carried.

Business Arising from Minutes Sept. 24th

Letter to Roger Savoie; Letter was read aloud.

ACTION: Administrator to copy onto letterhead and mail to Roger Savoie.

Bingo; Jason MacIsaac presented to council regarding Bingo and submitted a proposal to take over the operation of Bingo. Pat Duffy contacted Charlottetown Legion to obtain some information about it. Feedback; few concerns with invoices – no discussion.

Anne Marie suggested to hire a Bingo Consultant; Kyle Paul from St. Mary's Entertainment Centre in Fredericton, New Brunswick. Anne Marie donated meals and a room at Chez Shea, if Council was to pay for travel expenses; to be taken out of Bingo Fund.

MOTION *"Moved by Damien McAvinn and seconded by Robert Duffy to fund Kyle Paul's travel expenses up to \$500 from the Bingo fund."* All in favor. Motion carried.

Island Waste Management: Joan phoned IWMC to bring out a bin to the Park and charge a monthly fee for removal.

Appeal Meeting with IRAC (MacLeod Holdings): discussion shared by Robert & Pat Duffy. Deadline has been set as October 25th. IRAC suggested that the residents appealing the decision have an opportunity to provide additional information from an actual planning officer.

Reading of Correspondence

Association of Municipal Administrators are having a meeting on November 1st. Joan & New Admin, Robin to attend.

KRHS Pancake Breakfast to be held, Sunday November 18th.

ACTION: Anne Marie to contact Jamie Cole. No cost will be charged for this event.

KRHS Yearbook Request: Decision to advertise same ad as last years.

Snow Removal: Admin & Joan Mulligan to reply to Steven Johnston's request regarding snow removal; it was suggested to receive a copy of Steven's liability information.

Federation of PEI Municipalities: The Federation invites member municipalities to host the semi-annual meeting. Due to the timing of the municipal elections, the 2018 semi- annual meeting has been scheduled for Saturday January 19, 2019. FPEIM covers the costs of the meeting.

ACTION: Joan Mulligan to contact FPEIM with more information about offering our facility.

Reports

- a. Fire Dept - no report
- b. Library – no report
- c. KABC -- no report
- d. Advisory Committee – no report

e. HR Committee – Janet Payne gave a verbal report about the GMP Application with Skills and introduced new Office Administrator/Facility Manager Robin MacNeill.

f. Administrators Report & Financial Report – no update from new Bookkeeper Therese Warren; report will be available for next month’s meeting.

g. Bingo –

MOTION “*Moved by Les Nantes and seconded by Damien McAvinn to hire Kyle Paul from Arrow Gaming, as a Consultant to assist with our Bingo Operation*” At a cost no higher than \$500. All in favor. Motion carried.

Coffee News Paper – we received the invoice for February to June, \$23/week. Council agreed to discontinue ads.

ACTION: Joan Mulligan to pay invoice and discontinue ads.

h. Repairs/Maintenance & Kanata Club – no report from Chair.

Heat Pumps: unsure of the last time the heat pumps were cleaned, or filters replaced. Janitor cleans around the machines but doesn’t clean inside. Heat pump in the front entrance does not work.

ACTION: Robert to take care of obtaining a quote on fixing the front entrance heat pump and replacing filters in the others.

i. Sewer & Utility – verbal report from Damien McAvinn; discussed the maintenance of the sewer system and man holes.

- Robert presented info. on a new round of funding from the Federal Government for the municipalities,

ACTION: Pat Duffy to check in with our engineer, Luke to get an overview of our system drawing.

j. Parks/Recreation/Youth – see attach. a written report from Janet Payne

New Business

Cost of Derek French’s Services: Discussion around the \$4,256.00 bill. Robert Duffy was asked to leave the room. Further discussion around the fair payment of this bill. The fact that it was an expense to tax payers, and the additional fact that neither developer (Duffy or MacLeod) had requested these services from Derek French. Requested by the developers that they each pay a \$750 fee, like fees incurred in other municipalities.

MOTION “*Moved by Janet Payne and seconded by Damien McAvinn that each developer pay \$750 and that moving forward Council would put a new plan in place for future developments.*” This way tax payers would not be responsible for these types of development expenses.

Building Permit was submitted by Kevin Malone. Kevin is looking to build a storage shed, that is 10% larger than what's written in the bylaws. Because of this, Council needs to notify all surrounding neighbors, within 100ft.

ACTION: New Admin Robin, and Joan Mulligan to draft up a letter to send to residents.

Remembrance Day: Diane Kennedy from Borden Council asked if we need some veterans to attend our ceremony, also selling wreaths; \$37/ea. (one for municipality and the fire dept). Mic & podium needs to be set up outside. Pat Duffy and Damien McAvinn to carry and lay the wreaths.

ACTION: Anne Marie to submit a list of duties required for the Ceremony.

Boxing Day Celebration – Boxing Day Celebration was discussed by Council; decided to cancel event this year, due to low attendance last year.

Tree Lighting Ceremony – to be held on November 18th between 6-6:30pm. Christmas Choir led by Gary Arsenault. Followed by hot chocolate and cookies in the Hall.

Children's Christmas Party – Teresa Duffy handled party last year. Carry forward to November's council meeting.

ACTION: Joan Mulligan to contact Teresa Duffy to see if she will help again this year.

New Candidates of Council – Nov. 5th Election,

Old Business/Carry Forward Items – no report

Date of Next Meeting

- Nov. 26th (4th Monday in November)

Meeting Adjourned – 8:17pm.

Recreation Report- November 2018

Heritage Park – Additional repairs were required at the Heritage Park after a significant wind storm that left additional damage. The slide which had been recently repaired by a volunteer blew off and several other boards needed to be replaced. Janet Payne contacted Doug Peters to see if this work could be done immediately since it was a liability to the community. Doug completed several hours of work for \$80 and has submitted a receipt to the office. Boards and lumber were charged to the community's account at Callbeck's Home Hardware. These minimal amounts should come out of the Maintenance portion of our current budget.

Outdoor Rink project – The Outdoor Rink Committee met with project co-ordinator, Trent Williams, along with current councilors, Pat Duffy and Janet Payne. Janet also extended an invitation to several new Council-elect members (Colin Montgomery and Andrew McCarville) so that they could meet with the youth and become involved with the Recreation Committee. Trent was able to review the original power point presentation and bring the youth members up to speed with current project plans. It was decided that rather than flood the rink without the asphalt base this year, the group would wait until the spring and have a grand opening as soon as the asphalt plant re-opens and all ducks are in a row. We are also planning to update the community at large as soon as the application has been approved by the province on Dec 5-7.

Respectfully submitted by: Janet Payne, Recreation Chair

Kinkora Public Library

Our reporting year is from April 1 – March 31 and with five months left in our fiscal year, our circulation numbers are on target to dramatically exceed last year's figures. Already this year, our computer use has increased by over 400%.

	Checkouts			Computer use		
	2017-2018	2018-2019	% +/-	2017-2018	2018-2019	% +/-
ABV	9,284	6,919	-25.5%	17	127	647.1%
ALB	10,369	7,785	-24.9%	268	285	6.3%
BOR	4,693	3,761	-19.9%	175	215	22.9%
BRE	3,258	1,455	-55.3%	4	0	-100.0%
CHA	186,073	136,934	-26.4%	22,754	16,937	-25.6%
COR	44,072	37,536	-14.8%	972	822	-15.4%
CRA	5,261	4,548	-13.6%	105	94	-10.5%
GEO	1,789	1,163	-35.0%	252	153	-39.3%
GSL	2,262	1,575	-30.4%	17	14	-17.6%
HUN	13,456	8,401	-37.6%	252	243	-3.6%
ISJ	17,978	12,584	-30.0%	213	327	53.5%
JHB	6,851	5,141	-25.0%	48	29	-39.6%
KEN	19,129	14,179	-25.9%	871	667	-23.4%
KIN	3,826	3,768	-1.5%	15	85	466.7%
MON	35,785	29,560	-17.4%	1,560	1,490	-4.5%
MOR	10,171	6,577	-35.3%	142	130	-8.5%
MTS	1,979	1,636	-17.3%	93	91	-2.2%
MYH	3,532	3,072	-13.0%	156	74	-52.6%
MYR	4,288	3,593	-16.2%	200	142	-29.0%
OLE	7,890	6,761	-14.3%	564	952	68.8%
PLS	7,040	5,413	-23.1%			
SOU	10,029	6,776	-32.4%	145	85	-41.4%
STP	2,288	1,663	-27.3%	0	0	0.0%
STR	64,313	48,985	-23.8%	2,420	1,924	-20.5%
SUM	94,705	69,027	-27.1%	7,652	7,348	-4.0%
TIG	6,210	4,548	-26.8%	382	270	-29.3%
TYN	3,098	2,271	-26.7%	122	73	-40.2%
WEB	126,181	97,425	-22.8%			
	705,810	533,056	-24.5%	39,399	32,577	-17.3%

Having an extra key at the Irving for casual staff to pick up has been working out very well...this way there are not numerous extra building keys floating around.

I would like to request a key to the janitor's room as all of the government network equipment is mounted on the wall inside the door. We had an outage just this morning and the IT service tech had to wait 45 minutes to be able to access the room.

Respectfully submitted,

Tina Harvey