

**Rural Municipality of Kinkora
Regular Meeting of Council
March 25, 2024
Minutes**

Present: Mayor Robert Duffy, Councilors Harrison Duffy, Amanda Dwyer, Willie MacGuigan, and Amanda Noonan

Absent: Councilors Andrew Lawless and Andrew McCarville

Meeting Chair: Mayor Robert Duffy

Meeting Recorder: CAO Tina Harvey

1. **Call to Order:** 7:00 pm
2. **Reminder of the Code of Conduct and Conflict of Interest bylaws and that the meeting is recorded.**
3. **Review/Additions to the Agenda**
4. **Approval of Agenda**

MOTION: Moved by Harrison Duffy and seconded by Willie MacGuigan *“to adopt the agenda”*. All in favour. Motion carried.

5. **Public Presentation – none**
6. **Review/Approval of Minutes**
Regular Meeting – February 26, 2024

MOTION: Moved by Amanda Noonan and seconded by Amanda Dwyer *“to approve the minutes of the regular meeting of February 26, 2024”*. All in favour. Motion carried.

Public Budget Meeting – March 4, 2024

MOTION: Moved by Amanda Dwyer and seconded by Amanda Noonan *“to approve the meeting minutes from March 4, 2024 for the Financial Plan”*. All in favour. Motion carried.

7. **Business Arising from the Minutes**
8. **Correspondence**
 - **Freetown Harmony 4H Club** – Thank you card for allowing the 4H Club to use Kinkora Place for their annual public speaking event

- **Pat Duffy** – Request for possible municipality funding to start a community garden at St. Malachy's parish. Kinkora Regional High School has received funding for a greenhouse on the tennis courts at the school and they are also looking to create community gardens. We will connect Pat with KRHS principal Ryan MacAleer
- **Ross Family** – Letter received from Sharon, Leaman and Malcolm Ross regarding a proposal for an off-leash dog park. A dog park is in the Five-Year Capital Plan that is being adopted tonight, for the 2026-27 fiscal year. A possible location could be behind the existing parking lot at Heritage Park if the municipality's lease could be extended.

9. Reports

a) Fire Department – Chief Johnny Dugay

- Annual report attached, as well as the February 2024 monthly report.
- There has been no training over the past month due to multiple meetings.
- The new tanker is nearing completion. The old tanker is still up for sale at the current price; this price may be adjusted later in the year.
- Some members had concerns that the new truck might be too heavy for water storage tank under the floor in the hall. This tank has not been used in over 20 years so could be filled it. A budget number would be needed.
- The Fire Pump was moved up from Old Business to discuss while Chief Dugay is present.
- The land lease has been signed and is with the lawyers. The tender should be issued this week or next and awarded within the next 4-5 weeks. WSP has submitted a proposal for engineering services.

MOTION: Moved by Amanda Noonan and seconded by Amanda Dwyer *“to award the design and inspection of the fire pump to WSP in the amount of \$5,000.”* All in favour. Motion carried.

- The officers for the Fire Department are required to be approved by council. The following is a list of officers to be appointed for the 2024-25 term:

Chief – Johnny Dugay
 Deputy Chief – Grant Desjardins
 Deputy Chief – Aaron MacFarlane
 Captain – Zach Gallant
 Captain – Dylan Thompson
 Acting Captain – Robert Squires
 Lieutenant – Michael Lawless
 Lieutenant – Joe Squires

MOTION: Moved by Amanda Dwyer and seconded by Willie MacGuigan *“to approve as listed the officers for the fire department for 2024.”* All in favour. Motion carried.

- b) **KABC** – Councilor Harrison Duffy
- Have hired Locus Surveys to plot the proposed lots and right-of-way for the property at the end of Johnston Lane. This will include single and multiple family housing.
 - MP Heath MacDonald is keeping an eye on funding opportunities.
- c) **CAO** – written report attached
- **April Council Meeting**
MOTION: Moved by Amanda Noonan and seconded by Amanda Dwyer “to cancel the April 2024 council meeting.” All in favor. Motion carried.
- d) **Finance** – Councilor Amanda Noonan – financials attached
- e) **Facility** - Councilor Harrison Duffy – no report
- f) **Sewer and Utility** – Councilor Andrew McCarville - no report
- g) **Parks, Recreation and Youth**
- We have a \$100,000 grant to help with the new sportsplex playground. WSP submitted a proposal for engineering services for \$5,000.
MOTION: Moved by Harrison Duffy and seconded by Willie MacGuigan “to award WSP the engineering for the Sportsplex Playground .” All in favour. Motion carried.
- h) **Events** – Councilor Willie MacGuigan
- This year’s Easter Egg Hunt will be March 30th at Heritage Park.
- i) **Daycare** – Councilor Amanda Dwyer
- There were some complaints after the last delay due to inclement weather. These decisions are not made lightly and involve several people. The snow cancellaton/delay policy will be revisited in the fall.
 - The solar eclipse is happening on April 8 and the Public Schools Branch is closing two hours early at 12:30. A decision was made to also close the EYC at this time.
 - There is an issue with non-payment. There have been three letters issued to date, and a fourth one would result in the loss of the family’s spot at the center. A decision was made to send a letter that the child could not return until the overdue amount is paid, with a deadline of the end of the week.
- j) **Official Plan** – Councilor Amanda Dwyer
- There will be a meeting with Dillon Consulting on Tuesday evening, and they would like to come and do a presentation to council at the next meeting

10. New Business

a) Adoption of 2024-25 Financial Plan (attached)

MOTION: Moved by Amanda Noonan and seconded by Amanda Dwyer *“to adopt the 2024-25 Financial Plan”*. All in favour. Motion carried.

b) Duplex Subdivision Request

- A request was received for subdivision of a duplex. The following conditions need to be met for approval: a separate water source for each duplex, a separate sewer service for each duplex, and a fire wall between each duplex. The property owners have confirmed that all conditions have been met.

MOTION: Moved by Amanda Dwyer and seconded by Willie MacGuigan *“to approve the duplex subdivision request contingent upon the Development Officer’s approval and the conditions being met.”* All in favour. Motion carried.

11. Old Business/Carry Forward Items

a. Municipal Fire Department Bylaw – 2nd Reading and Adoption

MOTION: Moved by Amanda Noonan and seconded by Amanda Dwyer *“to approve 2nd reading of the Municipal Fire Department Bylaw”*. All in favour. Motion carried.

MOTION: Moved by Amanda Noonan and seconded by Amanda Dwyer *“to adopt the Municipal Fire Department Bylaw”*. All in favour. Motion carried.

b. 2015 Zoning and Subdivision Control (Development) Bylaw Amendment – 2nd Reading and Adoption

MOTION: Moved by Harrison Duffy and seconded by Willie MacGuigan *“Whereas an application was received from the Kinkora and Area Business Commission for Parcel B-1 of PID #273474 for a zoning amendment from the current R1 Single Family Residential (Restricted) zone to a proposed R4 Multiple Family Residential zone under the Rural Municipality of Kinkora 2015 Zoning and Subdivision Control (Development) Bylaw,*

And, whereas Zoning and Subdivision Control (Development) Bylaw Amendment 2024-02, a Bylaw to Amend the Rural Municipality of Kinkora 2015 Zoning and Subdivision Control (Development) Bylaw, was read and formally approved a first time at the Council meeting held on Monday, February 26, 2024,

Be it resolved that the Rural Municipality of Kinkora Zoning and Subdivision Control (Development) Bylaw Amendment 2024-02, a bylaw to amend the Rural Municipality of

Kinkora 2015 Zoning and Subdivision Control (Development) Bylaw be hereby read a second time."

All in favour. Motion carried.

MOTION: Moved by Harrison Duffy and seconded by Amanda Dwyer

"Whereas an application was received from the Kinkora and Area Business Commission for Parcel B-1 of PID #273474 for a zoning amendment from the current R1 Single Family Residential (Restricted) zone to a proposed R4 Multiple Family Residential zone under the Rural Municipality of Kinkora 2015 Zoning and Subdivision Control (Development) Bylaw,

And, whereas Zoning and Subdivision Control (Development) Bylaw Amendment 2024-02, a Bylaw to Amend the Rural Municipality of Kinkora 2015 Zoning and Subdivision Control (Development) Bylaw, was read and formally approved a first time at the Council meeting held on Monday, February 26, 2024,

And, whereas Zoning and Subdivision Control (Development) Bylaw Amendment 2024-02, a Bylaw to Amend the Rural Municipality of Kinkora 2015 Subdivision Zoning and Subdivision Control (Development) Bylaw, was read a second time at this council meeting,

Be it resolved that the Rural Municipality of Kinkora Zoning and Subdivision Control (Development) Bylaw Amendment 2024-02, a bylaw to amend the Rural Municipality of Kinkora 2015 Zoning and Subdivision Control (Development) Bylaw be hereby approved."

All in favour. Motion carried.

MOTION: Moved by Harrison Duffy and seconded by Willie MacGuigan

"Whereas an application was received from the Kinkora and Area Business Commission for Parcel B-1 of PID #273474 for a zoning amendment from the current R1 Single Family Residential (Restricted) zone to a proposed R4 Multiple Family Residential zone under the Rural Municipality of Kinkora 2015 Zoning and Subdivision Control (Development) Bylaw,

And, whereas Zoning and Subdivision Control (Development) Bylaw Amendment 2024-02, a Bylaw to Amend the Rural Municipality of Kinkora 2015 Zoning and Subdivision Control (Development) Bylaw, was read and approved at two separate meetings of Council held on different days,

Be it resolved that the Rural Municipality of Kinkora Zoning and Subdivision Control (Development) Bylaw Amendment 2024-02, a bylaw to amend the Rural Municipality of Kinkora 2015 Zoning and Subdivision Control (Development) Bylaw be hereby formally adopted."

All in favour. Motion carried.

c. Fire Pump Update – discussed earlier in the meeting

d. Video Surveillance System

- Telus came out to review the property and make recommendations. Each quote provided includes four cameras.
- They provided three quotes: the original quote of \$4652.53 plus HST, an upgrade to 4K cameras would be \$6937.00 plus HST, and adding an alarm system would be an additional \$2288.85 plus \$45 monthly.

MOTION: Moved by Amanda Noonan and seconded by Willie MacGuigan *"to go forward with the quote from Telus for the 4K cameras and the alarm system at up to \$10,000 for installation plus the \$45 monthly fee."* All in favour. Motion carried.

e. Somerset Consolidated School

- Mayor Duffy and CAO had a meeting with MLA Matt MacFarlane regarding the overcrowding issues at Somerset Consolidated School. The school was built in 1984 for 163 students.
- Up to 35 new lots are being added to the community and these potential new families will need a place for their children to attend school.
- A letter was sent to the Minister of Education in the fall, but no response was received. Another letter should be sent addressing the seriousness of this issue.
- There has been a commitment from the Minister's office to provide a temporary classroom as an interim solution.

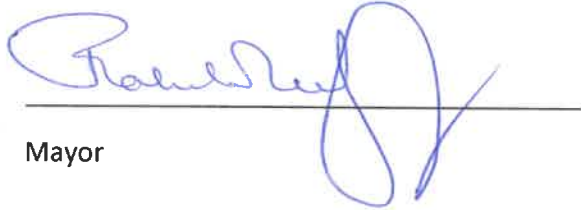
MOTION: Moved by Harrison Duffy and seconded by Willie MacGuigan *"that council supports and advocates for the renovation and expansion of Somerset Consolidated School."* All in favour. Motion carried.

ACTION: Matthew Murphy to draft a new letter to the Minister of Education outlining the urgent need for renovation and expansion at Somerset Consolidated School.

12. Date of Next Meeting – May 27, 2024 at 7 pm

13. Adjournment

MOTION: Moved by Amanda Noonan and seconded by Amanda Dwyer "to adjourn the meeting at 8:24 pm."



Mayor

May 27/24

Date



Chief Administrative Officer

May 27/24

Date

Fire Chief's Report For 2023-24

2023 was my seventh year as Chief of the Kinkora and Area Fire Department.

When I think about those years, sometimes I wonder what good I have done here. Am I a positive role model to newer members, the public, or children in the community? I feel as though I have been, and I try to tell myself to be the person that I want other people to be. Believe it or not, being a Chief is a hard job. There is a lot to stay on top of and you are looked at by everyone to keep everything in check. Emergency scenes are probably the easiest of jobs here for me. I have said time and again that there is not a role in the Fire Service does not

mean that you stop studying and I still stand by that. The Chief Officer's role is just like any other position in a Fire Department. A good Chief should be continuously learning techniques to serve fellow firefighters and the community. The Chief should lead by example and participate in everything as an equal. I want to thank everyone for having confidence in me as Chief of the Kinkora and Area Fire Department. The support from our members, families, Council, District, and the public makes the Kinkora and Area Fire Department a wonderful place to volunteer.

2023 had a higher number of calls for service than 2022, up to 62 from 45 calls. The calls that we responded to included MVAs, fires, search and rescue, alarms

and MFR calls. As with every year, the call volume we have reflects the importance of training and being prepared. We do not want our skills to become rusty and we try to be sharp and on point through education and practice.

We have officially changed our overall membership number this year to 30 members, from last year's complement of 35. This will help lower costs and keep us more in-line with the memberships of other Island departments. We had 4 members resign and 2 new members join in 2023. Since we only sat with 32 members at this time last year the losses and gain of members brings us to 30 in total.

2023 was once again a productive training year. We saw members attend various courses, including MFR, HazMat Awareness, and Level 1 Firefighter training. FDIC in Wolfville NS reopened after COVID restrictions were lifted and 4 members attended the full weekend of training. Currently, 26 members of the Kinkora Fire Department are considered full status members with 4 members on probation. The in-house training that was offered was successful in 2023 with veteran members not only honing their skills but also mentoring newer members.

In 2023, there were not any major purchases bought. The 3500-gallon tanker truck ordered from Fort Garry Fire Trucks is nearing completion in

Winnipeg and members will be travelling to the facility soon for a final inspection of the truck before delivery. We are currently replacing our SCBA compressor as it has broken down beyond repair. We are accessing a government grant that will cover half of the \$35,000 needed to buy a new one. The other half will come from our current budget but will delay the plan for replacing bunker gear.

This past summer, we hosted our second post-COVID Annual Antique Tractor Pull and pancake breakfast weekend fundraiser. The Kinkora and Area Fire Department was able to host its annual summer barbeque and lobster dinner with members and a guest. Members were able to participate in

regional Fire-fit events with both Rob Squires and April Dugay bringing home medals and qualifying times in their categories. Members of the Kinkora and Area Fire Department hosted the PEI firefighter's softball tournament at fields in Bedeque and Kinkora with proceeds going to the South Shore Food Bank. In September, members participated in the PEI Firefighter's golf tournament in Fox Meadows. In December members gathered at O'Shea's Pub and Eatery for an evening of food and drink to celebrate another great year and Christmas cheer and to present certificates, years of service awards, and the Firefighter of the year award. The evening was enjoyed by all, and great appreciation was shown to Richard Shea for providing a spot to eat and dance.

We have a great diversity of members in our Fire Department: farmers, mechanics, teachers, carpenters, paramedics, the list goes on and on. Everyone brings something different to the table, but they all have a common goal. They are all willing to answer the call and put their life on the line for the sake of anyone.

I can tell you with pride that our members hold their heads high and provide the public with the best service, care, professionalism and compassion that they have. These men and women are real heroes, they are involved one of the most dangerous jobs in the world. I hesitate to call them volunteers, as we know, the only thing that is volunteer

about being here is the fact that they are not paid. Make no mistake, the members are true professionals.

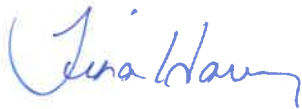
I am very pleased to report that 2023 has worked out to be a balanced budget, after getting through another year of annual expenses with numbers subject to change when the accounts audit our books. I am very pleased to announce that there will not be an increase in fire dues this year.

Once again, I would like to thank everyone for the past year and look forward to making 2024 a safe year.

Thank You
Chief Johnny Dugay

CAO's Report – March 25, 2024

- 1) **Food Premises/Water Test** – The renewal for the food premises license has been submitted. This required a new water test which came back satisfactory.
- 2) **EYC Business Plan** – MRSB is working on the business plan that is required to apply for a low interest loan and grant for the EYC expansion. They are aware that we need this completed as soon as possible, and have been given all information they have asked for to date.
- 3) **Meeting with MLA Matt MacFarlane** – Mayor Duffy and I will be meeting with our new MLA Matt MacFarlane tomorrow morning to discuss Somerset Consolidated School. If there are any other issues council would like brought up, please let me know.
- 4) **Council Code of Conduct Training** – Just another reminder that the Municipal Affairs online Code of Conduct training must be completed by March 31, 2024.
- 5) **Vacation** – I will be on vacation from April 10-27, 2024. Matthew Murphy will be covering during office hours during that time.
- 6) **April Council Meeting** – The April council meeting is scheduled for Monday, April 22. Does council want to keep this date, move the meeting to April 29 or cancel the April meeting?



Tina Harvey

RURAL MUNICIPALITY OF KINKORA

SUMMARY OF OPERATING REVENUE AND EXPENSES

Figures up to March 22, 2024

MUNICIPALITY OPERATING REVENUE	2023-24 Budget	To Date	%
Assessable municipal property taxes	\$ 138,377.94	\$ 148,857.00	108
Equalization Grant	\$ 66,354.46	\$ 66,354.48	100
Municipal Capital Expenditure Grant (MCEG)	\$ 60,000.00	\$ 54,048.72	90
Events - Regular and Special	\$ 79,370.00	\$ 37,195.55	47
Multiplex Board Signage	\$ 8,000.00	\$ 12,000.00	150
Early Learning Center Revenue	\$ 784,000.00	\$ 833,315.34	106
Other Income (Donations, permits, etc.)	\$ 1,500.00	\$ 1,900.00	127
Total	\$ 1,137,602.40	\$ 1,153,671.09	101

MUNICIPALITY OPERATING EXPENSES	2023-24 Budget	To Date	%
Administration	\$ 177,900.00	\$ 139,077.66	78
Facility	\$ 94,500.00	\$ 60,619.77	64
Events	\$ 53,100.00	\$ 24,284.19	46
Parks and Recreation	\$ 20,000.00	\$ 12,045.04	60
Early Learning Center	\$ 784,000.00	\$ 783,272.98	100
Reserve Funds	\$ 3,500.00	\$ 3,500.00	100
Total	\$ 1,133,000.00	\$ 1,022,799.64	90

Operating Surplus	\$ 4,602.40	\$ 130,871.45	
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SEWER UTILITY OPERATING REVENUE	2023-24 Budget	To Date	%
Flat Rate Sewer Fees	\$ 83,600.00	\$ 85,370.00	102
Total	\$ 83,600.00	\$ 85,370.00	102

SEWER UTILITY OPERATING EXPENSES	2023-24 Budget	To Date	%
Total Operating Expenses	\$ 83,600.00	\$ 74,269.63	89

Sewer Operating Surplus	\$ -	\$ 11,100.37	
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MUNICIPALITY OPERATING EXPENSES	2023-24 Budget	To Date	%
Administration			
Advertising	\$ 5,000.00	\$ 2,307.70	46
Donations	\$ 2,000.00	\$ 1,654.00	83
Dues/Grants	\$ 1,000.00	\$ 894.13	89
Accounting Fees	\$ 10,000.00	\$ 4,626.08	46
Insurance	\$ 10,000.00	\$ 4,507.48	45
Interest on Loans	\$ 20,000.00	\$ 12,416.52	62
Office Supplies	\$ 3,000.00	\$ 2,330.24	78
POS Fees	\$ 500.00	\$ 86.45	17
Professional Fees	\$ 10,000.00	\$ 10,498.77	105
Library	\$ 300.00	\$ 300.00	100
Travel	\$ 1,000.00	\$ -	0
Wages and Benefits	\$ 38,000.00	\$ 35,604.72	94
Community Programs (Black Fly)	\$ 8,000.00	\$ 7,150.03	89
Bank Charges	\$ 800.00	\$ 801.80	100
Honorariums	\$ 3,300.00	\$ 3,262.50	99
Training	\$ 2,000.00	\$ -	0
Internet and Phone	\$ 2,500.00	\$ 2,015.51	81
Website	\$ 1,000.00	\$ 497.20	50
Fire Dues	\$ 28,000.00	\$ 30,115.56	108
Accounting Software	\$ 1,500.00	\$ 636.02	42
Loan Repayment	\$ 30,000.00	\$ 19,372.95	65
Total	\$ 177,900.00	\$ 139,077.66	78

Facility and Public Property

Property Tax	\$ 2,500.00	\$ 1,471.14	59
Snow Removal	\$ 5,000.00	\$ 1,662.67	33
Repairs and Maintenance	\$ 30,000.00	\$ 18,552.09	62
Utilities	\$ 26,000.00	\$ 17,894.69	69
Landscaping	\$ 6,000.00	\$ 5,408.81	90
Cleaning and Supplies	\$ 15,000.00	\$ 9,994.89	67
Wages	\$ 10,000.00	\$ 5,635.48	56
Total	\$ 94,500.00	\$ 60,619.77	64

Events

Bar	\$ 3,000.00	\$ 2,081.88	69
Bingo	\$ -	\$ -	0
Kitchen/Canteen	\$ 2,000.00	\$ 829.27	41
Special Events	\$ 11,600.00	\$ 9,167.54	79
Bartenders	\$ 2,000.00	\$ 725.00	36
Security	\$ 2,000.00	\$ 286.00	14
Raffle Fundraiser	\$ 32,500.00	\$ 11,194.50	34
Total	\$ 53,100.00	\$ 24,284.19	46

MUNICIPALITY OPERATING EXPENSES	2023-24 Budget	To Date	%
Parks and Recreation			
Supplies (Ballfield)	\$ 15,000.00	\$ 5,610.02	37
Rink	\$ 5,000.00	\$ 6,435.02	129
Total	\$ 20,000.00	\$ 12,045.04	60

Early Learning Center			
Administration	\$ 711,500.00	\$ 727,536.52	102
Facility Costs	\$ 45,000.00	\$ 34,254.66	76
Food	\$ 21,000.00	\$ 18,635.27	89
Supplies	\$ 6,500.00	\$ 2,846.53	44
Total	\$ 784,000.00	\$ 783,272.98	100

SEWER UTILITY OPERATING EXPENSES	2023-24 Budget	To Date	%
Administration	\$ 16,000.00	\$ 21,098.84	132
Bank Fees	\$ 300.00	\$ 261.50	87
Accounting Fees	\$ 5,000.00	\$ 2,286.91	46
Interest on Debt	\$ 7,000.00	\$ 7,474.65	107
Debit Machine	\$ 750.00	\$ 339.09	45
Repairs and Maintenance	\$ 27,700.00	\$ 21,660.86	78
Supplies	\$ 4,000.00	\$ 2,268.45	57
Internet and Phone	\$ 850.00	\$ 899.37	106
Electricity	\$ 2,000.00	\$ 2,653.42	133
Loan Repayment	\$ 20,000.00	\$ 15,326.54	77
Total	\$ 83,600.00	\$ 74,269.63	89

Community/Fire/Sewer Loan Payments March 2024

Date	Purpose	Principal	Interest	Total	Balance
01-Mar-24	Firehall Renov	\$ 733.73	\$ 15.54	\$ 749.27	\$ 8,927.37
05-Mar-24	Complex Improvement	\$ 341.52	\$ 175.04	\$ 516.56	\$ 64,290.32
06-Mar-24	Firetruck Loan	\$ 2,839.25	\$ 98.30	\$ 2,937.55	\$ 46,313.07
11-Mar-24	Upgrade to Kinkora Place	\$ 866.52	\$ 350.57	\$ 1,217.09	\$ 108,401.87
11-Mar-24	Sidewalk/Sewer	\$ 1,055.84	\$ 1,192.98	\$ 2,248.82	\$ 259,609.48
	Community - March	\$ 2,263.88	\$ 1,718.59	\$ 3,982.47	\$ 432,301.67
	Fire Department - March	\$ 3,572.98	\$ 113.84	\$ 3,686.82	\$ 55,240.44

RURAL MUNICIPALITY OF KINKORA

SUMMARY OF OPERATING REVENUE AND EXPENSES

MUNICIPALITY OPERATING REVENUE	2024-25 Budget
Assessable municipal property taxes	\$ 154,251.54
Equalization grant from provincial government (MSG payment)	\$ 66,354.46
Municipal Capital Expenditure Grant (MCEG)	\$ -
Events - Regular and Special	\$ 51,720.00
Multiplex Board Signage	\$ 10,400.00
Early Learning Center Revenue	\$ 1,087,407.00
Other Income (Donations, permits, etc.)	\$ 1,500.00
Total	\$ 1,371,633.00

MUNICIPALITY OPERATING EXPENSES	2024-25 Budget
Administration	\$ 185,950.00
Facility	\$ 103,500.00
Events	\$ 35,100.00
Parks and Recreation	\$ 25,000.00
Early Learning Center	\$ 1,015,500.00
Reserve Funds	\$ 3,500.00
Total	\$ 1,368,550.00

Operating Surplus	\$ 3,083.00
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SEWER UTILITY OPERATING REVENUE	2024-25 Budget
Flat Rate Sewer Fees	\$ 85,000.00
Total	\$ 85,000.00

SEWER UTILITY OPERATING EXPENSES	2024-25 Budget
Total Operating Expenses	\$ 85,000.00

Sewer Operating Surplus	\$ -
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MUNICIPALITY OPERATING EXPENSES**2024-25 Budget****Administration**

Advertising	\$	3,500.00
Donations	\$	2,000.00
Dues/Grants	\$	1,000.00
Accounting Fees	\$	10,000.00
Insurance	\$	10,000.00
Interest on Loans	\$	15,000.00
Office Supplies	\$	3,000.00
POS Fees	\$	300.00
Professional Fees	\$	10,000.00
Library	\$	300.00
Travel	\$	500.00
Wages and Benefits	\$	56,000.00
Community Programs (Black Fly)	\$	8,000.00
Bank Charges	\$	900.00
Honorariums	\$	3,300.00
Training	\$	2,000.00
Internet and Phone	\$	3,000.00
Website	\$	1,000.00
Fire Dues	\$	33,650.00
Accounting Software	\$	1,500.00
Loan Repayment	\$	21,000.00
Total	\$	185,950.00

Facility and Public Property

Property Tax	\$	2,000.00
Snow Removal	\$	5,000.00
Repairs and Maintenance	\$	35,000.00
Utilities	\$	30,000.00
Landscaping	\$	6,500.00
Cleaning and Supplies	\$	15,000.00
Wages	\$	10,000.00
Total	\$	103,500.00

Events

Bar	\$	3,000.00
Bingo	\$	-
Kitchen/Canteen	\$	2,000.00
Special Events	\$	10,000.00
Bartenders	\$	2,000.00
Security	\$	2,000.00
Raffle Fundraiser	\$	16,100.00
Total	\$	35,100.00

MUNICIPALITY OPERATING EXPENSES**2024-25 Budget****Parks and Recreation**

Ballfield	\$	10,000.00
Rink	\$	15,000.00

Total	\$	25,000.00
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Early Learning Center

Administration	\$	929,000.00
Facility Costs	\$	50,000.00
Food	\$	30,000.00
Supplies	\$	6,500.00

Total	\$	1,015,500.00
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SEWER UTILITY OPERATING EXPENSES**2024-25 Budget**

Administration	\$	27,500.00
Bank Fees	\$	300.00
Accounting Fees	\$	4,100.00
Interest on Debt	\$	9,000.00
Debit Machine	\$	750.00
Repairs and Maintenance	\$	27,700.00
Supplies	\$	4,200.00
Internet and Phone	\$	950.00
Electricity	\$	3,500.00
Loan Repayment	\$	7,000.00

Total	\$	85,000.00
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RURAL MUNICIPALITY OF KINKORA

SUMMARY OF CAPITAL PROJECTS/FUNDING 2024-2025

MUNICIPAL CAPITAL PROJECTS	PROJECT DESCRIPTION	FUNDING SOURCE	2024-25 BUDGET
Fire Pump	Fire pump/high capacity well	Funding/Financing/Cash on hand	\$ 130,000.00
KELC Equipment	EYC Furniture	Funding/Grants/Cash on hand	\$ 50,000.00
Computer/Laptop	Replacement of computer/laptop	Cash on hand	\$ 3,000.00
Complex Furniture	Furniture for new office space/TV and stand	Cash on hand	\$ 12,000.00
Heritage Park Revitalization	New equipment at Heritage Park	Donated Funds	\$ 10,000.00
FD - Pumper Truck	New pumper truck for FD	Financing/Reserve Fund	\$ 420,000.00
Official Plan Review	Mandated review of 2015 Official Plan	CCBF Funding	\$ 50,000.00
Community Hall Addition	Expansion to current community hall	Funding/Grant/Financing	\$ 1,100,000.00
Ballfield Revitalization	Improvements to Duffy Ballfield	CCBF Funding/Jays Care	\$ 217,000.00
Daycare/Sportsplex Playground	Accessible Playground	Grant/CCBF Funding	\$ 120,000.00
Kinkora Place Parking Lot	Paving of Kinkora Place parking lot	Financing	\$ 180,000.00
Sidewalk Snow Clearing Equip.	Piece of equipment to clear sidewalks in winter	Cash on hand	\$ 30,000.00
Total Capital Expenditures			\$ 2,322,000.00

RURAL MUNICIPALITY OF KINKORA

SUMMARY OF CAPITAL PROJECTS/FUNDING 2024-2029

CAPITAL PROJECTS	PROJECT DESCRIPTION	FUNDING SOURCE	BUDGET	YEAR
Fire Pump	Fire pump/high capacity well	Funding/Financing/Cash on hand	\$ 130,000.00	24-25
KELC Equipment	EYC Furniture	Funding/Grants/Cash on hand	\$ 50,000.00	24-25
Computer/Laptop	Replacement of computer/laptop	Cash on hand	\$ 3,000.00	24-25
Complex Furniture	Furniture for new office space/TV and stand	Cash on hand	\$ 12,000.00	24-25
Heritage Park Revitalization	New equipment at Heritage Park	Donated Funds	\$ 10,000.00	24-25
FD - Pumper Truck	New pumper truck for FD	Financing/Reserve Fund	\$ 420,000.00	24-25
Official Plan Review	Mandated review of 2015 Official Plan	CCBF Funding	\$ 50,000.00	24-25
Community Hall Addition	Expansion to current community hall	Funding/Grant/Financing	\$ 1,100,000.00	24-25
Ballfield Revitalization	Improvements to Duffy Ballfield	Gas Tax/Jays Care	\$ 217,000.00	24-25
Daycare/Sportsplex Playground	Accessible Playground	Grant/CCBF Funding	\$ 120,000.00	24-25
Kinkora Place Parking Lot	Paving of Kinkora Place parking lot	Financing	\$ 180,000.00	24-25
Sidewalk Snow Clearing Equip.	Piece of equipment to clear sidewalks in winter	Cash on hand	\$ 30,000.00	24-25
Kinkora Place Improvement	New eavestrough for Kinkora Place	Cash on hand	\$ 7,000.00	25-26
New Stove	New stove for Kinkora Place kitchen	Cash on hand	\$ 10,000.00	25-26
Storm Drain Upgrade	Storm Drain Infrastructure - Shamrock Cres	CCBF Funding	\$ 250,000.00	25-26
Dog Park	Construction of a municipal dog park	Funding/Cash on hand	\$ 30,000.00	26-27
Splash Pad	Add a splash pad to the multiplex area	CCBF Funding	\$ 300,000.00	26-27
Multiplex Roof	Roof over multiplex/rink surface	Funding	\$ 200,000.00	26-27