

**Rural Municipality of Kinkora
Regular Meeting
April 14, 2025
Minutes**

Present: Mayor Robert Duffy, Councilors Amanda Dwyer, Andrew Lawless, Willie MacGuigan, Andrew McCarville, and Amanda Noonan

Absent: Councilor Harrison Duffy

Meeting Chair: Mayor Robert Duffy

Meeting Recorder: CAO Tina Harvey

1. **Call to Order:** 6:59 pm
2. **Reminder of the Code of Conduct and Conflict of Interest Bylaws**
3. **Review/Additions to the Agenda**
4. **Approval of the Agenda**

MOTION: Moved by Andrew Lawless and seconded by Andrew McCarville *“to approve the agenda.”* All in favour. Motion carried

5. **Public Presentations – none**
6. **Review/Approval of Minutes**

Regular Meeting – March 24, 2025

MOTION: Moved by Andrew McCarville and seconded by Amanda Noonan *“to approve the minutes from March 24th.”* All in favour. Motion carried.

7. **Business Arising from the Minutes**

Grass Cutting – Husky Property Group accepted the 2025 grass cutting contract at the same price/cut as last year. Next year council will issue a three-year tender with increases each year tied to the Consumer Price Index.

8. **Reading of Correspondence**

- **Kinkora & Area Fire Department –** Request from the fire department’s FireFit team for a sponsorship donation to support their upcoming participation in the FireFit Championships. The Kinkora & Area Fire Department has been sending members to compete for the last 10 years. Last year council approved a \$500 donation.

MOTION: Moved by Amanda Noonan and seconded by Andrew McCarville *“to donate \$500 to the FireFit team.”* All in favour. Motion carried.

- **Housing, Land and Communities** – A new municipal funding agreement has been reached with the province, and it will be implemented over the next two years. Kinkora’s equalization payment will increase to \$77,700 this year, an increase of 7.59%. The new funding also includes a \$15,000 grant to each Rural Municipality, and a new Land Use Planning Grant for Kinkora of \$18,100.

9. Reports

- a) **Fire Department** – no report
- b) **KABC** – Councilor Harrison Duffy – no report
- c) **Administrator** – written report attached
FPEIM Annual Meeting – Mayor Duffy will also attend the meeting.
- d) **Finance** – Councilor Amanda Noonan – no report
- e) **Facility** – Councilor Harrison Duffy – no report
- f) **Sewer and Utility** – Councilor Andrew McCarville
 - Invoices for the period from April 1 to September 30 will be going out this week.
 - MRSB is recommending waiting on the sewer rate increase application to IRAC until we see what funding is received for the new Johnston Subdivision Infrastructure Expansion.
 - The three-year sewer flushing program for the main line was completed last fall. Council decided to wait one year and then begin again in 2026.
- g) **Parks, Recreation and Youth** – Councilor Andrew Lawless
 - Andrew Lawless, Willie MacGuigan and Kevin McKenna (BAMBA) will be meeting next Thursday to go over the maintenance work that needs to be done at the ballfield this season.
- h) **Events** – Councilor Willie MacGuigan
 - The annual Easter Egg Hunt was held yesterday with 33 children attending.
 - The final figures for bingo are in and we are down about \$10 for the period from November 2024 to present.
- i) **Daycare** – Councilor Amanda Dwyer
 - Amanda, along with Andrew McCarville, started daycare check-ins last week and they will continue this week.
 - They are continuing to work on roles and responsibilities for daycare management.
 - All positions are now filled.
 - A decision has to be made on continuing the School Aged program – **CARRY FORWARD**

j) **Official Plan – Councilor Amanda Dwyer**

- Jennifer Brown from Dillon Consulting asked for some clarity about a couple of issues.
- Hobby Farms are currently permitted in the Village Centre and Low Density Residential zones subject to council's discretion. Council decided to make a change to Agricultural zones only.
- What are council's current capital priorities? They are subdivision construction, sewer main upgrades, ballfield revitalization, commercial development, central water, and a roof for the outdoor rink surface.

10. New Business

- **School Bullying** – Mayor Duffy suggested facilitating a town hall meeting at Kinkora Place with MLA Matt MacFarlane and parents over any concerns with the community at large and Somerset Consolidated School.

MOTION: Moved by Andrew Lawless and seconded by Willie MacGuigan "to proceed with a town hall meeting as discussed on Tuesday, April 22 at 7 pm." All in favour. Motion carried.

- **Purchase of new TVs** – CAO to purchase a new large screen TV and mobile cart and have Hirtle's Sound Solutions add it to the hall's video system and also look at hooking up the video stream of the stage area. This is already in the capital budget.

- **2025 Black Fly Program** – Dale Wood submitted a price of \$7,000 plus HST for this year's Black Fly Program.

MOTION: Moved by Andrew McCarville and seconded by Andrew Lawless "to award this year's Black Fly program to Dale Wood." All in favour. Motion carried.

11. Old Business/Carry Forward Items - none

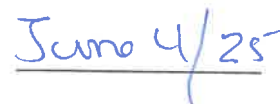
12. Date of Next Meeting – May 26, 2025, at 7 pm

13. Adjournment

MOTION: Moved by Amanda Noonan and seconded by Amanda Dwyer "to adjourn the meeting at 7:58 pm."



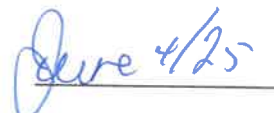
Mayor



Date



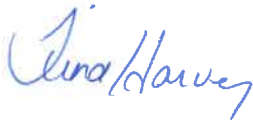
Chief Administrative Officer



Date

CAO's Report – April 14, 2025

- 1) **FPEIM Annual Meeting** – The annual meeting for the Federation of PEI Municipalities will be held on Monday, April 28th at Credit Union Place in Summerside. The deadline for registration is this Wednesday if any members of council would like to attend.
- 2) **Rural Development Funding** – The municipality's application for funding for Fire Department bunker gear, warming center kitchen improvements and Duffy Ballfield revitalization has been submitted to Rural Development.
- 3) **Summer Jobs** – The municipality was approved for a summer maintenance student under the federal Canada Summer Jobs program; we had also put in for daycare students but those were denied. We have applied under the provincial Jobs for Youth and Post Secondary programs for staff for the daycare's summer school age program.
- 4) **Canada Day Funding** – We have once again received funding for activities related to Canada Day, this year in the amount of \$1060.00.
- 5) **Audit for 2024-25** – MRSB has already started booking audit visits to complete financial statements for the last fiscal year. We are currently looking at July or August. The Annual Expenditure Report for the Canada Community-Building Fund is due on May 15th and all information for that has been sent to MRSB.
- 6) **Administrative Assistant** – The job posting for this position closes on Friday and we have already received several promising resumes. The first round of interviews is scheduled for next week.



Tina Harvey