

**Rural Municipality of Kinkora**  
**2026-27 Financial Plan Presentation**  
**March 2, 2026**  
**Minutes**

**Present:** Mayor Robert Duffy, Councilors Andrew McCarville, Amanda Noonan, Janet Payne, and CAO Tina Harvey

**Absent:** Councilors Nathan Dawson, Amanda Dwyer, and Andrew Lawless

**Meeting Chair:** Mayor Robert Duffy

**Meeting Recorder:** Administrative Assistant Ember Lacey

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1. **Call to Order:** 7:00 pm
2. **Reminder of the Code of Conduct and Conflict of Interest Bylaws**
3. **Approval of Agenda**

**MOTION:** Moved by Andrew McCarville and seconded by Amanda Noonan *“to approve the agenda for the financial plan presentation.”* All in favor. Motion carried.
4. **Presentation of 2026-27 Financial Plan – Councilor Amanda Noonan**
  - The operating surplus is \$392.66; the goal is to break even.
  - Sewer dues are staying the same.
  - Daycare food expenses are increased due to the overall cost of food going up.
  - The reserve fund sits at \$3,500. This will be the same for next year.
  - Donations are lowered by \$500 and are now sitting at \$2,000 .
  - No increase in loan payments as of yet, there is a possibility of an increase later on.
  - HR allocations are now incorporated into daycare administration as it is where HR services are used most.
  - Facility wages now include the new maintenance position
  - Not many changes from last year except for the cost-of-living increases.
  - The cost of sidewalk snow removal is combined into snow removal for 2026-27
  - Anticipating around \$45,000 in events revenue.
  - The \$10,000 allocated for ballfield expenses is for maintenance.
  - Capital projects that were completed in 2025-26 were removed from Capital Projects.
  - Ballfield Reconstruction is still sitting at \$220,000 due to phases not fully being paid off yet.
  - The Outdoor Rink Netting is budgeted at \$15,000, however, it may be halved as the initial quote was for both ends of the rink and not one.
  - The dog park is pushed to 2027-28 as the gas tax for the project is yet to be received.
  - The Equalization Grant may go up a bit from what is budgeted, and this extra funding will be redistributed.

5. Questions from the Floor – none

6. Adjournment

**MOTION:** Moved by Amanda Noonan “to adjourn the meeting at 7:09pm.” All in favor. Motion carried.



A handwritten signature in black ink, appearing to read "Robert Ruff", is written over a horizontal line.

Mayor

March 23/26

Date



A handwritten signature in blue ink, appearing to read "Christa Daving", is written over a horizontal line.

Chief Administrative Officer

March 23/26

Date

**RURAL MUNICIPALITY OF KINKORA**  
**SUMMARY OF OPERATING REVENUE AND EXPENSES**

**DRAFT**

<b>MUNICIPALITY OPERATING REVENUE</b>	<b>2026-27 Budget</b>
Assessable municipal property taxes	\$ 173,619.50
Equalization grant from provincial government (MSG payment)	\$ 77,723.16
Municipal Capital Expenditure Grant (MCEG)	\$ 60,000.00
Events - Regular and Special	\$ 45,000.00
Multiplex Board Signage	\$ 12,000.00
Early Learning Center Revenue	\$ 1,134,332.00
Election Reserve Fund	\$ 2,500.00
Other Income (Donations, permits, etc.)	\$ 1,500.00
<b>Total</b>	<b>\$ 1,506,674.66</b>

<b>MUNICIPALITY OPERATING EXPENSES</b>	<b>2026-27 Budget</b>
Administration	\$ 192,550.00
Facility	\$ 128,300.00
Events	\$ 20,100.00
Parks and Recreation	\$ 25,000.00
Early Learning Center	\$ 1,134,332.00
Reserve Funds	\$ 3,500.00
2026 General Election	\$ 2,500.00
<b>Total</b>	<b>\$ 1,506,282.00</b>

<b>Operating Surplus</b>	<b>\$ 392.66</b>
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<b>SEWER UTILITY OPERATING REVENUE</b>	<b>2026-27 Budget</b>
Flat Rate Sewer Fees	\$ 86,160.00
<b>Total</b>	<b>\$ 86,160.00</b>

<b>SEWER UTILITY OPERATING EXPENSES</b>	<b>2026-27 Budget</b>
<b>Total Operating Expenses</b>	<b>\$ 86,160.00</b>

<b>Sewer Operating Surplus</b>	<b>\$ -</b>
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**MUNICIPALITY OPERATING EXPENSES****2026-27 Budget**

<b>Administration</b>	
Advertising	\$ 2,000.00
Donations	\$ 2,000.00
Dues/Grants	\$ 1,200.00
Accounting Fees	\$ 8,000.00
Insurance	\$ 10,500.00
Interest on Loans	\$ 15,000.00
Office Supplies	\$ 2,500.00
POS Fees	\$ 500.00
Professional Fees	\$ 10,000.00
Library	\$ 300.00
Travel	\$ 500.00
Wages and Benefits	\$ 57,600.00
Community Programs (Black Fly)	\$ 8,500.00
Bank Charges	\$ 900.00
Honorariums	\$ 7,750.00
Training	\$ 2,000.00
Internet and Phone	\$ 2,800.00
Website	\$ 500.00
Fire Dues	\$ 38,000.00
Accounting Software	\$ 1,000.00
Loan Repayment	\$ 21,000.00
<b>Total</b>	<b>\$ 192,550.00</b>

**Facility and Public Property**

Property Tax	\$ 2,000.00
Snow Removal	\$ 27,000.00
Repairs and Maintenance	\$ 28,000.00
Utilities	\$ 25,000.00
Landscaping	\$ 3,800.00
Cleaning and Supplies	\$ 25,000.00
Wages	\$ 17,500.00
<b>Total</b>	<b>\$ 128,300.00</b>

**Events**

Bar	\$ 6,000.00
Kitchen/Canteen	\$ 1,500.00
Special Events	\$ 8,500.00
Bartenders	\$ 2,500.00
Security	\$ 1,600.00
<b>Total</b>	<b>\$ 20,100.00</b>

**MUNICIPALITY OPERATING EXPENSES****2026-27 Budget****Parks and Recreation**

Ballfield	\$	10,000.00
Rink	\$	15,000.00

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<b>Total</b>	<b>\$</b>	<b>25,000.00</b>
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**Early Learning Center**

Administration	\$	1,031,332.00
Facility Costs	\$	55,000.00
Food	\$	40,000.00
Supplies	\$	8,000.00

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<b>Total</b>	<b>\$</b>	<b>1,134,332.00</b>
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**SEWER UTILITY OPERATING EXPENSES****2026-27 Budget**

Administration	\$	27,600.00
Bank Fees	\$	300.00
Accounting Fees	\$	5,000.00
Interest on Debt	\$	9,000.00
Debit Machine	\$	560.00
Repairs and Maintenance	\$	27,700.00
Supplies	\$	4,200.00
Internet and Phone	\$	1,300.00
Electricity	\$	3,500.00
Loan Repayment	\$	7,000.00

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<b>Total</b>	<b>\$</b>	<b>86,160.00</b>
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# RURAL MUNICIPALITY OF KINKORA

## SUMMARY OF CAPITAL PROJECTS/FUNDING 2026-2027

DRAFT

MUNICIPAL CAPITAL PROJECTS	PROJECT DESCRIPTION	FUNDING SOURCE	2026-27 BUDGET
KELC Equipment	EYC furniture/equipment as needed	Funding/Grants/Cash on Hand	\$ 5,000.00
Complex Furniture	Furniture/equipment as required	Cash on Hand	\$ 5,000.00
Heritage Park Revitalization	New equipment at Heritage Park	Donated Funds	\$ 10,000.00
Shamrock Cr Ditch Infill/AT Pathway	Ditch infilling and active transportation pathway	Funding/Gas Tax	\$ 500,000.00
Entry System for Kinkora Place	Key fob system for Kinkora Place	Cash on Hand	\$ 10,000.00
Johnston Lane Development	Infrastructure for Johnston Lane expansion (KABC)	Funding/Financing/KABC Funds	\$ 750,000.00
KABC Multi-Family Lot Development	Infrastructure for KABC multi-family lot	Funding/Financing/KABC Funds	\$ 1,800,000.00
Kinkora Place Walkway Lighting	New lighting for front walkway at Kinkora Place	Cash on Hand	\$ 5,000.00
Dog Park	Community dog park	Gas Tax (Financing)	\$ 30,000.00
Ballfield Reconstruction	Reconstruct Duffy Ballfield	Funding/Financing	\$ 220,000.00
Outdoor Rink Netting	Netting for ends of outdoor rink	Cash on Hand	\$ 15,000.00
<b>Total Capital Expenditures</b>			<b>\$ 3,350,000.00</b>

# RURAL MUNICIPALITY OF KINKORA

## SUMMARY OF CAPITAL PROJECTS/FUNDING 2026-2031

DRAFT

CAPITAL PROJECTS	PROJECT DESCRIPTION	FUNDING SOURCE	BUDGET	YEAR
KELC Equipment	EYC furniture/equipment as needed	Funding/Grants/Cash on Hand	\$ 5,000.00	26-27
Complex Furniture	Furniture/equipment as required	Cash on Hand	\$ 5,000.00	26-27
Heritage Park Revitalization	New equipment at Heritage Park	Donated Funds	\$ 10,000.00	26-27
Shamrock Cr Ditch Infill/AT Pathway	Ditch infilling and active transportation pathway	Funding/Gas Tax	\$ 500,000.00	26-27
Entry System for Kinkora Place	Key fob system for Kinkora Place	Cash on Hand	\$ 10,000.00	26-27
Johnston Lane Development	Infrastructure for Johnston Lane expansion (KABC Funding/Financing/KABC Funds		\$ 750,000.00	26-27
KABC Multi-Family Lot Development	Infrastructure for KABC multi-family lot	Funding/Financing/KABC Funds	\$ 1,800,000.00	26-27
Kinkora Place Walkway Lighting	New lighting for front walkway at Kinkora Place	Cash on Hand	\$ 5,000.00	26-27
Ballfield Expansion	Expand Duffy Ballfield from U13 to U15	Funding/Financing	\$ 220,000.00	26-27
Outdoor Rink Netting	Netting for ends of outdoor rink	Cash on Hand	\$ 15,000.00	26-27
Dog Park	Community dog park	Gas Tax (Financing)	\$ 30,000.00	27-28
FD Heavy Rescue Truck	Replacement truck for Rescue 11	Financing/Reserve Fund	\$ 500,000.00	27-28
Rink Roof	Roof over outdoor rink space	Financing	\$ 450,000.00	27-28